

SJV School Committee

Monday, March 1, 2021

6:30 P.M.

Attendance: X = Present; E = Excused; A = Absent (Enter committee member names below)

x	Sara Dwyer	x	Halligan Czarnecki	x	Father Ed Kornath
x	Heather Ferber	x	Pat Bergin	x	Father Alex Nwosu
x	Colleen Gilbert	x	Sarah & Jeff Karst (Jeff)	x	Greg Van Winkle
E	Kelly Rauch	x	Elizabeth Matzke	x	Pam Pyzyk
x	Kevin Galezewski	x	John Sloane	x	Andy Smith
x	Greg Herrle	x	Brian Shimon		

Opening Prayer (by Colleen Gilbert) and welcome to Parish Council attendees.

Topics/Projects/Strategic Plan Initiatives Discussed:

Committee Chair reports:

President Colleen Gilbert reported:

- SJV quarterly parent newsletter draft shared with committee. Feedback was positive.
 - Distribution will be via a link within the Shamrock Weekly.
 - Suggestions to expand distribution included a separate parent email as well as the Parish electronic or printed bulletin. Andy Smith indicated his excitement for this newsletter and the visibility it brings to the work the committee does.
 - Send additional feedback to Colleen Gilbert. Target for the first edition is March 2021.

Long Range Planning Committee (by Pat Bergin)

- LRP committee recommends moving the timing of the Parent survey up. School committee agreed. This year the survey will be sent before spring break.
 - SJV will then have time to examine the results and possibly follow up with additional check-ins for specific grade levels/subjects/topics to address any concerns.
- LRP committee is discussing an update to SJV's mission and vision statements. A mission statement reflects who we are everyday and a Vision statement is what we aspire to be.
 - Committee will be seeking input from students (via virtue circles), SJV staff and parents to ensure engagement from key stakeholders in the new statements.

Finance Committee (by Greg Herrle)

- Finance is busy working on next year's budget.
- Committee is examining the K4 tuition structure.
 - Historically there is a drop in enrollment as students move from K4 to K5. The committee shared the financial loss from the Parish subsidy of those students who only stay for K3 and K4. The committee also examined tuition structures at other public and private schools. School committee discussed and is in support of the recommendation to increase K4 tuition, while offering a discount to families with existing SJV students.

- The committee is also recommending new language for the enrollment letter to more directly disclose the Parish support. To increase stewardship, the committee proposed to more clearly communicate the financial support from the Parish per student and pair the enrollment letter with a card giving families an opportunity to pledge or make a financial contribution at that time.
- A more long-term approach to fundraising is being developed as well. More updates on this will likely be available for discussion at the April School committee meeting.

Advancement Committee (by Heather Ferber)

- Follow-ups continue for those that attended the virtual Open House.
- Angela Bravata and Brian Shimon are also working on an evergreen video for the website.
- The committee is working to update the SJV alumni page. Some ideas include highlighting the Legacy families and graduate successes.
- Working on Shamrock Success.
- The committee inquired about a possible referral program to incentivize families who refer friends to SJV and will discuss further with the Finance sub-committee.

Policy Committee (by Jeff Karst)

- The policy committee continues to work at updating the SJV handbook in accordance with new Archdiocese policy revisions. This year, some of those topics include field trips and community service permissions and funds, use of computers and telecommunications, discipline, attendance, and student acceleration.
- Policy committee is also working to make the parent handbook more succinct by eliminating excess, and by linking to websites (SJV, Archdiocese, etc.) where appropriate.
- The committee with Brian Shimon are updating the parent handbook and website with non-discriminatory policies.

Home and School Report (Elizabeth Matzke)

Bids for Kids Report (by John Sloane)

- SJV raised \$27,500.00 in scholarship funds which is up from the prior year by approx. \$4,500.00.
- Golden tickets are being sold for \$100.00 a ticket, there are fifteen left.
- Raffling a Peloton bike, which has been in very high demand this year. The committee sold 850 tickets, at \$10.00 each. There is an unlimited supply of tickets for this raffle.
- Zilli's is providing Italian meals that can be ordered through tomorrow. 85 meals have been purchased as of this meeting.
- Silent auction is live. The parties hosted by SJV families have already been very popular items.

Looking ahead

- Home and School are working on Teacher Appreciation week.
- Home and School are planning an outdoor trivia night in the SJV parking lot on May 15.
- Home and School are also seeking ideas to increase parent volunteerism. Greg Van Winkle suggested opening volunteer opportunities to the broader Parish community. Suggestion to publicize in advance of the Safeguarding God's Children training sessions.

Principal's Report (by Mr. Brian Shimon)

- SJV is creating a School Development Assistant role that will focus on enrollment, admissions, tracking, and will team with Janelle Peterson in the front office.
 - The position was just posted on the Archdiocese website and Craigslist. The role will be data driven with quantifiable goals and quarterly checks to increase enrollment.
- The medical advisory team has helped create safety protocols to implement spring sports.
- SJV's COVID-19 cases and quarantine numbers remain amongst the best in the community. This fact is part of the reason we've enrolled six new students since January.
- Following up with Waukesha County on vaccines for SJV staff. Some teachers have been vaccinated outside of the school.

Pastoral Council (John Sloane & Colleen Gilbert)

- School worked with the Formation committee to help the Small group effort. Three School parents are hosting a Small group this Lent. If you have not attended one yet, please do.
- School parents have been working with the Worship committee to plan a Family Mass. These will be held Sundays at 11 a.m., beginning April 18.
 - An SJV Family feature will also be included in the Bulletins.

School Committee Nominations (by Colleen Gilbert)

- Two members have completed their terms and will be coming off the School committee, Kelly Rauch and Greg Herrle.
- Committee seeks to add at least three new members.
- Committee discussed potential nominees and the discernment process.
- Nomination weekend is March 20-21 and April 26, 2021 is Discernment night.

Accreditation (by Brian Shimon)

- Brian shared the rubric analysis worksheet that helps clarify benchmark expectations.
- Goal is to conclude evidence collection by the end of March.

Action/Follow Up Items:

Action Item	Who is Responsible?	Target Date
Support Bids for Kids	All	March 6, 2021
Send School committee newsletter recommendations to Colleen Gilbert	All	March 15, 2021
School Committee Recruitment	All	March 20, 2021
Finalize Diversity spreadsheet	Colleen Gilbert	March 30, 2021
Send parent survey	Brian Shimon, Pat Bergin	April 2, 2021
Complete accreditation evidence collection	All	April 2, 2021
Mission & vision statement enhancement	Brian Shimon, LRP	April 26, 2021

Respectfully Submitted,

Kevin J. Galezewski
School Committee Secretary