

Format for Committee Reports St. John Vianney Parish

Name of Committee: School Committee

Date of Meeting: March 5th, 2018

Members Present: Barb Corby, Vice-Chair
Palma Forte, Secretary
Sara Dwyer
Jennie Minessale
Aimee Sullivan
President Pam Pyzyk, ex-officio
Principal Dan Demeter, ex-officio
Rev. Kenneth Knippel, ex-officio
Joann Cekanor, Pastoral Council Liaison

Members Absent: Lynn Byrne, Chair
AnnMarie Hoyme
Karla Schmidt
Laura Russell
Amy Kelly, Home & School Liaison

Guests: Gerise Grzeszczak, Fourth Grade Teacher
Liz Braun, Learning Support Specialist
Deborah Schroeder, Middle School ELA/Religion
Deacon Aaron Laskiewicz

1. Topics/Issues/Projects/Strategic Plan Initiatives Discussed

President's Report –

- Annual Fund Update - As of February 28th, the amount pledged to date: \$118,349.00 which is \$3,132.16 increase from last month. The amount paid to date with pledge is \$97,726.69 which is a \$2,665.00 increase from last month. The total amount paid to date with no pledge is \$22,960.15. The total amount paid to date: \$120,686.84. If donors fulfill their pledge, we are currently trending at \$141,309.15. Additional mailing to those in the pacesetter division that have not yet participated will be mailed on March 5th, 2018. An email blast to those school families that have not yet participated is scheduled for Monday, March 12nd, 2018. The cabinet is in search of new members for the 20189-2019 cabinet.
- Enrollment- Registration of current and prospective students continues to be an important focus. Current enrollment for the 2018-2019 school year stands at 319 students. For budgeting purposes we are using 350 students as our projected enrollment number. We still have 16 current students that remain uncommitted for next year. To date, we have filled 27/48 of our K4 spots for the 2018-19 school year. First and fourth grades continue to be the grade levels where we need to be actively searching and recruiting additional students.

Principal's Report –

- Professional Development Day is March 9th. Dan surveyed the staff before Lent to see what they were looking to get out of the day, resulting in a mix of academics, professional development, and faith formation activities such as the use of a prayer labyrinth and service work at the Hope Center and Fisher House.
- Iowa tests began this week, which is a month earlier than normal. Iowa tests are used to benchmark the school at a national level, and it takes 6 weeks to get results.
- Summer camp will be offered again this year the weeks of July 9 and 16, offering a wide variety of programs and enrollment options. Classes are designed for fun, hands on activities and include a healthy balance of physical activity and outside time.

Teacher's Reports

- Biz Town: Gerise Grzeszczak shared her experiences with the Junior Achievement Biz Town program with 4th and 5th grade students. This program includes four weeks of classroom instruction about practical life skills and culminates in a field trip to Biz Town for a simulation of grown up life so the students can show off their new skills. The experience is highly valued by students, parents, and teachers.
- Learning Support: Liz Braun shared the planning the six learning resource teachers are undergoing for the remainder of the school year taking into account results from MAPS tests. Elementary learning support is working on figurative language and character development. Middle school learning support is helping students prepare for their upcoming papers by brushing up on writing skills. There is also a stock market simulation with children to enrich their math skills.
- Middle School Service and Literature Celebration: Deborah Schroeder shared the middle schoolers made valentines and delivered them to Applewood and Franciscan Woods. The Discipleship class created activities to support the Reading for Peru week, such as the Peru BINGO game. In Religion class, students are reflecting on their Lenten promises. For the Literature Celebration, middle school students are reading common books, presenting a central idea from the books, and completing a challenge activity.

Home & School Report –

- Budget for 2018-19 is completed and submitted for approval. H&S is also looking into new ways to better manage budget and expense submission. Sara Dwyer suggested a product offered by one of her customers, Brink's Money, to help with improving budgeting and control. Exploratory meeting was held with Brink's to learn more about the product on Feb 27 and was attended by Pam Pyzyk, Amy Kelly, Mary Culligan, Robb Leid and Sara Dwyer.

Sub-Committee Chair Reports –

- Advancement - Laura Russell submitted the registration for the July 4 parade in Brookfield. Theme is TBD. To increase participation in the parade, fifth graders will be given the opportunity to jump start their service hours by participating in the planning for the parade and marching.
- Policy – Chair AnnMarie Hoyme was not present. The policy subcommittee continues to work through the updated policies provided this fall from the Office of Schools.
- Finance – Aimee Sullivan talked about the learning process with the finance spreadsheets and working in partnership with Pam and Dan. Registration for next school year is currently at 318, which presents budgetary challenges.
- Long Range Planning- Jennie Minessale reviewed the timeline for the upcoming parent survey, which will be open after spring break from April 10-25. The format will be adapted to allow parents who have children in several grades to answer each question for the applicable grades

rather than going through the entire survey multiple times. There was a discussion about whether the survey was the right place to inquire about school parent interest for a potential K3 program, and whether offering this program aligns with the mission of the parish and school. This inquiry has been removed from the parent survey and discussion will continue at a later time.

2. Decisions Made

- The decision was made to table the discussion of a possible K3 program for the 2019-2020 school year at this time and to remove the inquiry from the survey.

3. Follow-up Work – Person (s) Responsible

All committee members need to be thinking about and coming up with a list of potential candidates to be discerned for the School Committee for the 2018-2019 school year. Pastoral Council has given School Committee to discern new members at the May School Committee meeting. Informational segments regarding the role of the School Committee and subcommittees will appear for four weeks in the Shamrock Weekly to generate interest.

4. Next Meeting: Date/Major Agenda Items

April 23, 2018

To: Pastoral Council

- **FYI. No action needed at this time**
- **Please put us on your next agenda. See attachment.**
- **We need direction, please. See attachment.**
- **Other:**