

St. John Vianney School
Home & School
GENERAL MEETING
September 27, 2017

Meeting begins at 9:20

Members in attendance: Mike Anderson, Tanya Baynes, Laura Clark, Martha Connelly, Mary Culligan, Dan Demeter, Janet Fisher, Amy Kelly, Monica O'Brien, Becky Oiler, Pam Pyzyk, Laura Russell, Jen Schultz, Ann Stith

1) Welcome & Opening Prayer: Amy Kelly

2) Treasurer Report-Mary Culligan

- Mary presented updates on income including uniform sales, spirit wear sales and dine-out events.
- Amy passed around a thank you card sent by the girl scouts for Home and School's financial contribution to the girl scouts' purchase/installation of a water dispenser in the school.
- Pam discussed Home and School Income and Expense detail from July-August 2017 report
- Pam raised the issue of reimbursement forms being submitted late, especially after the "books close" for the fiscal year. Laura recommended highlighting instructions and/or stapling a note with instructions to all reimbursement forms. Instructions are that expense reimbursement requests must be submitted within 30 days of the event in which expense was incurred. Absolute deadline will be last day of school, with no exceptions.

3) Committee Reports

- Orientation Day - Janet Fisher
 - New format seemed to go well. No negative feedback on the new method of distributing forms on-line. It saved school/staff time and expense and parents seemed fine with the change.
- Back to School Bash - Jen Schultz
 - Attendance was OK but not huge. Morning rainstorm may have impacted attendance.
 - Lots of positive feedback on the Sunday-after-mass timeframe. However, the rush people of coming right after mass was a challenge for Burgermeister and the line was slow. Also, the ice cream truck did not show up. Thanks to Elizabeth Anderson for making a quick trip to get popsicles!
 - There was discussion about adding more food options in the future. Additional food trucks, pizza delivery, or grilling hot dogs/brats/burgers were suggested as possibilities.
 - The idea of combining Orientation with the Back to School Bash was suggested. Further discussion will take place at a later date on this topic.
- Fall Fest - Amy Kelly
 - Amy discussed plans for October 25th Fall Fest event that will coincide with the Fall Fest Concert and the Book Fair. (More about book fair below).
 - From 6-7pm middle school students will run games with simple prizes for younger kids in the cafeteria. A Trunk-or-Treat event will take place outside with decorated cars and safe candy or trinkets (purchased by the school) will be passed out. The Book Fair will be open for sales at that time. Fall Fest Concert begins at 7pm in the activity center.
- Book Fair - Amy Kelly
 - The Book Fair will take place during the week of October 23rd, located in the hallway outside of the activity center.

- The theme will be “Saddle Up and Read.” Ms Bach’s and art students will create pieces of this theme to display at the Book Fair. Proceeds from the book fair benefit the school.
- Younger kids will preview the event with older kids from Virtue Families.

4) Fine Arts - Laura Russell

- There are two musicals under consideration. Final selection will be announced at Vianney Varieties.
- Auditions for Vianney Varieties will be October 17th. Show times will be November 7th at 1:00pm and 7:00pm.

5) Welcome Committee-Becky Oiler and Monica O’Brien

- Coffee and bagels events are continuing this year on the first Tuesday of each month (except August and September) for parishoners and parents. After breakfast, middle school students invite guests to come for classroom demonstrations. Many parishoners have attended these events with great feedback.
- New families were invited to attend the Back to School Bash in lieu of a New Family Picnic this year. Committee will follow-up with new families to see if they liked that or if they’d recommend an event just for new families in the future.
- As another possibility for new families, Amy Kelly mentioned that she hosted a craft party to welcome a new second grade student, which was fun and enjoyable for everyone.

6) SCRIP- Janet Fisher and Martha Connelly

- Despite much effort and promotion, SCRIP use is down this year compared to last year. There aren’t any new users signed up and past users aren’t purchasing as much.
- There was discussion about how to get the message out about the benefits of SCRIP, such as its convenience and how easy it is to use. With Presto Pay users can purchase SCRIP any time. (The only deadline is for those paying for SCRIP by check.) With a SCRIP phone app, one can purchase SCRIP at the point of checkout at a store and use it to pay for purchase.
- Suggestions were made about new businesses (Lululemon, Woodmens) to approach for SCRIP and ways to promote it (video tutorial).

7) New Business - None

8) Unfinished Business - None

9) Principal Report-Dan Demeter (see attachment on page 3)

- Dan discussed next steps for Virtue Based Restorative Discipline this year. One priority is to involve families. Beginning in October there will be reflection “kits” with activities to be done at home with families. VBRD practices are being used and encouraged among staff as well. Finally “Virtue Families” have been established among students of several different ages. This will be used instead of traditional buddy program. Families will engage in activities throughout the year.
- Dan discussed Teacher Professional Development and Evaluation
- Allergy and snack updates were discussed

10) President Report-Pam Pyzyk (see attachment on pgs. 4-6)

Meeting Adjourned: 10:25



PRINCIPAL'S REPORT – HOME AND SCHOOL 9/27/17

<p>VIRTUE BASED RESORATIVE DISCIPLINE – NEXT STEPS</p> <ol style="list-style-type: none"> 1. Parent Inclusion <ul style="list-style-type: none"> • Family prayer boxes • Virtue nights 2. Increase in restorative practices amongst the staff 3. Virtue Families <ul style="list-style-type: none"> • K4-8th grade students • Each family is named after a virtue • Meets throughout the year for relationship and team building activities • Replaces the traditional buddy program 	<p>TEACHER PROFESSIONAL DEVELOPMENT AND EVALUATION</p> <p>Professional Development</p> <ol style="list-style-type: none"> 1. A stronger focus on differentiated teacher professional development 2. Stronger teacher voice 3. Going deeper, not wider <p>Teacher Evaluation</p> <ol style="list-style-type: none"> 1. Archdiocesan wide evaluation tool 2. A collaborative process to improve student learning 3. Promotes quality discuss on best instructional practices, while keeping teachers accountable
<p>ALLERGY AND SNACK UPDATES</p> <ul style="list-style-type: none"> • Families with allergies were contacted and were given the option of keeping their class completely free of the food for safety purposes. K5, 1st and 4th preferred this option • Nut free vs. nut safe • School wide allergy lists 	



**Home and School
President's Report- September 2017**

1. Annual Fund

- Annual Fund Cabinet Members for 2017-2018 Campaign:
 - Andrew and Ann Stith - Chairs
 - Tim and Shannon Wessing – Co-Chairs
 - Camille Wildes – Pacesetter Division
 - Mike and Monica O'Brien – Family Division
 - John and Barbara Bloxham – Alumni Division
- Annual Fund Report for 2016-2017 arrived at printer on September 8th and will be mailed the week of September 25th. It should arrive in households by the week of October 2nd, 2017
- Annual Fund 2017-2018 Campaign Kick Off for teachers occurred during in-service week by Andy and Ann Stith on August 22nd. To date, 100% of the full time teaching staff members and administrators have made a financial contribution or pledge to this year's annual fund campaign.
- Annual Fund 2017-2018 Campaign Kick Off at CLN for Parish Leadership by Andy Stith occurred on September 11th
- Annual Fund 2017-2018 Campaign Kick Off for all parishioners will occur at all Masses on the weekend of October 7th and 8th, 2017.
 - 4:30 PM Tim and Shannon Wessing
 - 7:30 AM Monica O'Brien
 - 9:00 AM Monica and Michael O'Brien
 - 11:00 AM Andy and Ann Stith
 - 5:00 PM John and Barbara Bloxham
- New Annual Fund Appeal materials for 2017-2018 Campaign will arrive in the mail the week of October 9th with pledges due by October 31, 2017. The campaign materials will have a new look. The booklet, as used during past campaigns, will only appear on our website. This year, we will mail a cover letter, insert and intent card with a return envelope. This should save on printing costs,
- Goal set for 2017-2018 Campaign is \$150,000.00

2. Enrollment for 2017-2018

- Currently, enrollment is 369 students.
- SJV welcomed 65 new students and 39 new families
- SJV currently has 226 school families.

3. St. John Vianney 60th Anniversary Celebration

- Parish Committee was assembled and is chaired by Pastoral Council member, Renee Larson. Committee met several times during the spring of 2017.

- Archbishop ListECKi will celebrate the 11:00 AM Mass on Sunday, January 28th, 2018. This will be followed with the dedication, open house and reception. This also aligns with the start of Catholic Schools Week.
- Anniversary logo was designed by Toni Kroeplin and approved by Fr. Knippel in May, 2017.
- Alumni Sign, Anniversary Banner, and Save the Date Cards were distributed at Festival June 9-11th, 2017.
- Anniversary Float Banners were ordered and used on the SJV school float in the city of Brookfield 4th of July parade
- All School Families received "Save the Date" cards on student Orientation Day on August 24th, 2017.
- Large anniversary poster was displayed at school Orientation Day on August 24th, 2017 and at Parent Information Night on August 31st, 2017.
- Reception and hospitality sub-committee met with Fr. Knippel in August.
- Next planning session is scheduled for September 28, 2017.

4. Construction Update

- Beginning on Wednesday, September 27th, students will no longer be able to use the new K4 classrooms to pass through the construction area. MSI put up removable fencing which will allow our students safe passage through the parking lot. Students will exit the north cafeteria doors and enter through the east activity center doors and vice versa. The fencing does not interfere with our daily drop off and pick up.
- On Wednesday, September 27th and Thursday, September 28th, the current terrazzo floor in the construction area will be demolished in preparation for the new flooring. There will be an increase in the amount of noise during these two days. The grinders they will be using will manage the dust so this should not be an air quality issue for students or staff. The epoxy they will be using is low odor and again not harmful to students or staff. The new floor should be completed by Thursday, October 12th and then will be sealed sometime during the time period of October 13th through October 16th. The floor work should be completed by Monday, October 16th allowing students to resume safe passage through the construction area.

5. Go RiteWay

- On Wednesday, September 20th, Elmbrook area private and parochial administrators had the opportunity to meet with Chris Thompson, Chief Information Officer for the School District of Elmbrook and members of the Go RiteWay leadership team. With 75 buses, driving over 350 routes, to transport approximately 8,500 students, it was a complicated endeavor to organize. They shared the background information of how this bus company was chosen, solicited suggestions for what GoRiteWay needed to implement immediately to improve service and support and discussed what could be done differently next year to insure a smooth start to the school year. There were a couple of interesting points I wanted to share with you.
 - Moving forward the expectation is that the buses will be on 100% on time

- There will be zero missed stops. However, the bus will only continue to stop at every stop for five more days. Then, if it has been determined a “dead stop,” they will discontinue stopping at that stop. If you later decide that you want to resume bus transportation, you will need to contact the bus company to reactivate your stop.
- The protocol last year was that the first students on the bus during morning pick up would be the first students off the bus during afternoon drop off. This is not the case with all routes. They are going to make this switch for those routes currently not following this protocol. When they do, they will provide a week’s notice. After they make the change, they will evaluate the impact.
- Each bus is equipped with four cameras on every bus. The cameras record both video and audio. In the case of any incident, this can be used to hear and see what occurred. School administration can request access to this if a discipline issue on the bus arises. (*Please share this information with your children.)
- Each bus is equipped with GPS tracking software which allows the bus terminal to track the bus and see if it is arriving at the stops at the designated time and arriving at the final school destination on time or late.
- In late fall, they will be deploying a “Track My Bus” app which will allow you to draw a half mile range around your house. You will then receive a text when your bus is a half mile away.
- Thanks for your patience and kindly keep me informed. I will be attending a follow up meeting in early November.