

Format for Committee Reports

St. John Vianney Parish

School Committee

Date of Meeting: April 20, 2015

Members Present:

Rob Durham (Chair)
Abe Fisher (Chair Elect)
Maureen Bouda
Lynn Byrne (Secretary)
Judy Kile
Heather Kormanik
Elizabeth Lange
Tricia Piette
Chris Gordon (Principal)
Pam Pyzyk (President)
JoAnn Cekanor (Pastoral Council Liaison)
Fr. Ken Knippel – Pastor
Linda Okruhlica - Third Grade Teacher
Janet Fisher – Co-Chair of Home & School

Members Absent:

Victoria Alberts

Guests:

Maria Pascente – Pastoral Council Chair
Aaron Laskiewicz – Seminarian
Mark Carvalho
Barbra Corby
Jenny Minessale

1. **Welcome & Introductions** – Rob Durham
 - a. Rob provided an overview of School Committee for our guests.
 - b. As a group we read through the School Committee Guidelines. Pam will make the necessary updates to the document before our May meeting.

2. **Subcommittee Chair Updates – Strategic Plan Updates & School Committee Input**
 - a. Finance – Heather Kormanik
 - i. Reviewed school budget and looked at projected enrollment number of 435.
 - ii. Parish budget was approved. Contracts and the tuition assistance form have been updated.
 - b. Advancement – Elizabeth Lange
 - i. Bring a Friend Day was held on the afternoon of March 30th when Elmbrook Public School District only had a ½ day. Nine children participated. Advancement will be working on a campaign to increase SJV's visibility in the community. We will be participating in the Fourth of July parade and a number of Brookfield Farmer Markets.
 - c. Long Range Planning – Abe Fisher
 - i. Abe provided an overview of the committee's ongoing initiatives which includes the Shamrock Success and the Parent Survey. The Parent Survey was updated, approved and sent on 4/17/15. Thus far 51 responses.
 - d. Policy – Tricia Piette

- i. Advance Placement Policy was completed and submitted. Committee is now working on additional recommendations from the Archdiocese.

3. Parish Planning Session Review - JoAnn Cekanor

- a. Reviewed the goals and ideas designated as School Committee's responsibility from Common Leadership's strategic plan initiative. Reached consensus on those that apply to School Committee and those that do not.

4. School Updates:

- a. President Report – Pam Pyzyk
 - i. An enrollment update was provided and currently we have 440 students registered for the 2015-2016 school year. An Annual Fund update was given indicating that \$155,678.20 has been pledged with \$131,720.20 collected to date.
- b. Principal Report – Chris Gordon

Due to time constraints, Chris handed out her summary but was unable to discuss it at our meeting. The following is her report:

 - i. Temporary staffing changes were shared.
 - ii. School Improvement Initiatives
 - 1. Catholic Identity –
 - Father Philip's Today's Catholic Family presentation 6:30-8:00 p.m., Wednesday, April 22nd in Presentation Hall
 - Progress on goals assessed
 - Work for remainder of 2014-2015 identified by faculty in today's unit meetings
 - 2. Differentiated Instruction
 - Proposed 2015-2016 schedule drafts have significant blocks of common instructional time for Reading/English and Math K-5
 - Work for remainder of 2014-2015 identified by faculty in today's unit meetings
 - 2. School Improvement Plan – Assessment
 - Faculty did SWOT analysis and preliminary goal setting referencing the National Standards and Benchmarks for Catholic schools and Office for Schools task force documents
 - Preliminary draft for faculty review in May

5. Teacher Report – Linda Okruhlica

- a. Iowa testing will be completed by the end of this week.

6. Home & School – *Due to time constraints the Home & School report was not shared.*

7. Action Items:

- a. School Committee Guidelines to be updated by Pam by next meeting.
- b. Subcommittee chairs must update the strategic plan document and submit to Rob before the May 11th meeting.
- c. Everyone should send Rob their thoughts prior to May 11th regarding "What worked and didn't work" relative to School Committee this year.

8. Next Meeting:

- a. May 11, 2015.