

St John Vianney Parish
School Board
March 17, 2014

Members in attendance: Toni Kroepflin, Chair; Rob Durham, Vice-Chair; Elizabeth Lange, Secretary; Bill Hattendorf, Parish Council Liaison; Heather Kormanik, Andy Hillig, Tricia Piette, Victoria Alberts, and Pam Pyzyk, President.

Absent: Anne Brown, Abe Fisher, and Chris Gordon

Faculty Representatives: Deb Schroeder and Susan Drees

Meeting began at 6:36pm with a welcome and faith sharing.

1. Liaison reports

a. Staff Report- Deb Schroeder shared the middle school and primary grades are using the I-Pads daily. The technology is in high demand and is being utilized to the fullest potential. Mrs. Schroeder announced the school is full of spirit with the upcoming Padre Serra Tournament and the Peter Pan Musical. Susan Drees explained about the Theology and Faith Formation group at school. During this Lenten season, there is a wall in the faculty lounge that has a pathway full of petitions from staff. There is also a word posted each week for staff to take time to reflect upon.

b. Home and School- Victoria announced the social prom was successful with approximately 85 people in attendance. She also shared the Dine Out for SJV at Culvers in early March raised about \$300 for the school. Victoria explained they are also working on creating a way to order SJV spirit-wear on-line through Burkhardt's Sporting Goods. Toni is going to work on several designs to maintain a common logo for branding purposes. Victoria said the website will be available by the fall.

c. Parish Council- Bill reported Rob Mitchell attended the last parish council meeting and Rob had explained the parish is moving to a blended accounting system which is more cash oriented and recommended by the Arch to simplify financial reporting. Virtual bank accounts will be set up for Bids, Home & School, Cur d'Ars, and Athletics, which will allow fund balances to be more readily apparent.

Bill also reported that Mike Post would like to see the teachers salaries be at 80% of what teachers in Elmbrook earn. Currently, SJV is at 70% of Elmbrook salaries and he will be looking at ways to reach 80% in the next 2 years.

2. Chair's report- No report.

3. Principal's report- No report.

4. President's report-

a. School updates: enrollment/staffing- Pam reported that current enrollment for the 2014-2015 school year is at 454 students. There are a couple of prospective students that will be shadowing in the next few weeks and she has another tour scheduled for the end of March.

b. Annual Fund- Pam reported that to date \$126,043.00 has been collected for the annual fund. Letters have been sent out to collect the rest of the funds that have been pledged. All money needs to be collected before June 30, 2014 when the campaign closes for this year. Pam also explained that several of the annual fund chairs will be completing their terms this year and will need to be replaced. The committee is hoping to roll out two new divisions for the annual fund next year: Alumni division and Business/ Grandparent division. They will be meeting on March 18 to further discuss these topics.

Pam passed around the schedule for the 2014-15 CLN and school board meetings. It was discussed to schedule school board only (not CLN) meetings for November 10, 2014, March 9, 2015 and May 11, 2015. There will be no meeting in December 2014.

c. Technology- Pam explained the new student information system has been put on hold for now due to all the preparations for the accreditation and lack of extra time for faculty to spend learning a new system.

5. Subcommittee reports-

a. Finance- Heather explained she met with Rob Mitchell to discuss the current budget proposal. Heather is basing the budget on an enrollment of 455 students. School tuition will be increased about 3.73% this year. Heather calculated the school revenue to be \$1.6 million with a total school cost of \$2.46 million. The parish cost would be the difference, which is \$770,000. This budget was approved by finance/administrative services and will next go to Parish Council for approval. It was discussed that the tuition contracts should be mailed out after spring break on April 28, and will be due back by May 30th.

b. Policy- Toni reported on behalf of Anne that the committee is looking at the guidelines for school board and discussing terms.

c. Long range planning- Andy shared the exemplary award applications have been submitted and Pam announced that she had just been informed that the process is moving forward and SJV was selected to schedule site visits for all three awards applied for. The awards will be announced in June and awarded at the teacher convention in October 2014.

Andy explained that the school family survey has been transitioned to a SJV survey monkey account. The survey will be sent out to families on March 31st. This is the third year for the survey so they can start trending data with the results. The committee has also formed a sub-group that is working on the Shamrock Success to be distributed next fall.

d. Advancement- Rob announced the committee is working on attracting younger families to the school. Stepping stone letters have been sent out to families with 2 & 3 year olds with a special ticket inviting them to Peter Pan, Rumble in the Jungle and the spring concert. The committee is also looking for ways to promote the school through community events. Rob explained they are looking at having a booth at the Brookfield Farmers Market on the 3rd Saturday of the month where various school groups (bands, strings, choir) can promote the school and do community service.

6. New Business- Toni asked the board to consider nominations for next year. Toni, Anne and Bill will be completing their terms this spring and new member discernment will be May 12. Andy asked if Pam and Chris would be able to provide a brief update at the next meeting on how the new president/principal model is working.

7. Old Business- none

The meeting adjourned at 8:45pm.