

St. John Vianney Parish
School Board
February 11, 2012

Members in attendance: Susan Koehn, Chair; Toni Kroepin, Vice Chair; Anne Brown, Secretary; Rob Durham; Andy Hillig, Heather Kormanik, Karen Parks, Kim Tallmadge, and Pam Pyzyk, Principal.

Excused: Bill Hattendorf, Heather Druley

Guests: Ken Kern

Faculty Representatives: Christine Weichart; Kim Sowden, and Jill Fischer, Vice Principal

Meeting began at 6:30 with a welcome and faith sharing.

1. Topics Discussed

a. Open Forum - None

b. Liaison Reports

- i. **Home and School (H&S)**- Susan reported for Heather that Bids for Kids was a success. They believe there was an increase from the last Bids. There is still no Executive Board for next year.
- ii. **Faculty Report** – Mrs. Weichert reported the eLibrary program has been instituted and there has been good participation. In response to a question about using eReaders in school, Mrs. Pyzyk explained that technology policy usually trails advances in technology and will need to be re-examined. Mrs. Sowden reported there were great activities during Catholic Schools Week. Mrs. Pyzyk added that Master Chan Lee, a parent in the school, is working with the school on an Anti-Bullying program. Also, the mass at the Cathedral of St. John the Evangelist with Archbishop ListECKI was well received and memorable for the students.
- iii. **Parish Council** – Susan reported the last meeting was in December and the minutes are posted.
- iv. **Technology Committee/Website redesign** – The SJV website went live yesterday. There are still updates left to be finalized. The Committee met over a month ago. SJV needs to rewire the school and parish to support devices for students, teachers and guests. The Technology Committee is looking for funds from Bids for Kids to support this project. The rewiring will cover security as well. The Committee researched devices, applications and how other schools utilize technology. The

Committee is recommending iPads. They are suggesting 1 cart of 30 iPads to be used and shared amongst the classes. The plan is to start with professional development focused on iPad training and applications. A school family made a donation to cover the cost of the devices. With respect to security, a decision was made to move toward card swipe doors. Pam thanked Toni for all of her work related to the website.

- c. Chair's Report - Nomination weekend is March 9th and 10th. Susan is asking School Board members to ask prospective members to join us. Historically, hesitation to join School Board has been related to the time commitment and number of meetings. This year we reduced the number of meetings. In addition, we should strive to stick to agendas to keep the time of the meetings to the schedule. The Committee discussed approaching current subcommittee members to see if they are interested. Also, Toni suggested setting all of the subcommittee dates in advance of discernment so that people can assess if they can make the meetings.
- d. Principal's Report –
 - i. Strategic Plan update – The two main components of the School Board's Strategic Plan are marketing and the annual fund.
 - ii. School updates – The two main initiatives for Bids for Kids are technology and security. First phase is the doors, 2nd surveillance cameras, 3rd security system.
 - iii. Annual Fund update – In November, the Annual Fund kicked off with major gift and parish leadership. There is low leadership participation. There has been a good turn out with the staff. Catholic Education Week there was an introduction to the annual fund for the school families, but they waited until Bids for Kids was over before they started with class captains approaching the school parents.
 - iv. Playground equipment – There is an older piece of equipment that needs to be replaced. Buildings and Grounds is working with H&S and secured 3 quotes. To be funded with H&S unrestricted funds.
 - v. Enrollment – Pam shared the current enrollment numbers for the 2013/14 academic year. We are in a good place due to early registration.
- e. Committee Reports
 - i. **Advancement** – Kindergarten open house was successful. Toni shared the feedback she had received and Advancement will utilize this feedback to improve the open house next year. The Year of Faith Enrollment

Incentive Program launched. Bring a Friend to School Day was successful as well. Good feedback from teachers. During Catholic Education week open house there were 3 tours.

- ii. **Finance** – Heather met with Pam, Mike Schaumann and Randy Friedman. She will use the estimate of 470 students for enrollment. Pam and Heather will talk on Wednesday to discuss expenses. Annual fund dollars will be spent this year. Susan requesting that Annual Fund not be under the School Board organization chart, because the School Board does not oversee the Annual Fund expenditures or administer it.
- iii. **Long Range Planning** – Kim will share minutes via email.
- iv. **Policy** – Anne pass out hard copies of the proposed policy amendments and will follow up via email.

f. Next School Board Meeting –Monday, March 11th at 6:30 pm (CLN).

The meeting adjourned at 8:15 with a closing prayer and sign of peace.