

St John Vianney Parish
School Board
December 9, 2013

Members in attendance: Toni Kroeplin, Chair; Rob Durham, Vice-Chair; Bill Hattendorf, Parish Council Liaison; Elizabeth Lange, Secretary; Anne Brown, Andy Hillig, Heather Kormanik, Tricia Piette, Victoria Alberts, Home and School Liaison; Chris Gordon, Principal and Pam Pyzyk, President.

Absent: Abe Fisher

Faculty Representatives: Linda Okruhlica, Kathy Andreucci, and Lauren Revers

1. Meeting began at 6:51 with a welcome and faith sharing.

2. Liaison reports

a. Faculty Report- Kathy Andreucci announced 4K is doing a mitten tree service project for Prince of Peace. They are also busy preparing for Donuts for Dad in January and working on creating new scenery for Rumble in the Jungle. Lauren Revers said her students have been practicing for the music concert next Monday night. The Shamrock choir performed for Young at Heart and did a great job. Linda Okruhlica announced there are spiritual and social activities in the staff lounge for faculty to reflect on during this advent season.

b. Home and School-Victoria reported the Share a Pie program donated 720 pies to St Vincent de Paul this year, slightly less than last year. They will be re-evaluating this event for next year. She announced the Barnes and Noble book fair and Red Robin dinner was well attended last week. Results from these events will be available in a few weeks. The Secret Santa Shop will be this Friday, December 13. Victoria also announced the school musical is Peter Pan this year.

c. Parish Council- Bill reported they have a meeting tonight and will be focusing on the strategic plan.

3. Chair's report-

a. RCIA request- Toni announced that Renee Larson is asking for volunteers to join the RCIA team. Toni encouraged anyone interested in joining should contact Renee.

b. School Board nominations for next year- Toni asked current school board members to think of possible candidates to nominate for school board next year.

c. Document accessibility- Toni announced that the technology committee recommended using Google cloud for storing school board documents. She explained how this would enable school board members to easily retrieve board related documents. The handbook, directory and board contact information will be stored as well as separate folders for advancement, long range planning, policy, and finance committees. This information would only be accessible by school board and ex-officio members. Rob suggested doing a monthly back up, and Anne thought a separate folder for the minutes would be helpful to include. Toni plans to have this system ready in January.

4. Principal's report-

a. Accreditation- Chris summarized the work different faculty teams have been doing for the accreditation process. She explained three goals for January.

i. Continued self-study and evidence collection in preparation for accreditation visit

ii. Preparing all staff to adequately convey necessary information in the interview process that will take place as part of the on-site accreditation visit.

iii. Efforts of each teacher are relevant to the goal of continuous improvement and professional development.

b. Round 2 MAPS testing- Chris announced the second round of MAPS testing will occur January 7-17. Results will be mailed to parents and Chris will have two parent informational meetings in February to explain how to interpret the results.

c. Student Initiative for our mother of Good Counsel in Piura, Peru- Chris explained how the 6th and 7th graders presented a proposal

to pastoral staff about conducting a Read-a-Thon during Catholic schools to generate funds for books for students in Peru.

d. Middle school science- Chris stated the search committee is actively involved in the interview process to select a new middle school science teacher.

5. President's report-

a. School updates- Pam announced that current enrollment is at 470 students. Registration for 2014-15 is open and currently there are 442 students returning next year.

b. Annual Fund- As of November 30, there is \$83,977 pledged and \$72,272 has been collected. More commitment letters have been received since these numbers have been collected.

c. Technology committee- Pam reported that the Technology Committee is still looking into student information systems. To implement Infinite Campus, the initial cost would be \$13,000 and yearly expenses after would run about \$8,000. This will replace existing costs for teacher web and one-call systems. The Destiny library program was not being used to its full potential due to the large amount of upgrades needed, but will be able to upgrade system now due to special deal currently offered.

6. Subcommittee reports-

a. Finance- Heather announced she is preparing the budget for next year and will be adding enrollment numbers to the spreadsheet. She is scheduling a meeting with Pam and Chris to go over numbers together before the next finance meeting. Father Ken added that Rob will be examining and simplifying the finance reports so they aren't redundant and will be easier to read.

b. Policy- Anne announced her committee will be meeting on December 10. They will be discussing students bringing e-readers to school, changes to the dress code, procedures for checking out fobs and documentation on dealing with unexcused student absences.

c. Long range planning- Andy shared that the first drafts of the exemplary award applications have been submitted to Susan Koehn for review. The applications are due on January 14th.

d. Advancement- Rob announced that the video launched last month will be promoted via a link and QR code on all school publications sent out. The committee is advertising the Open House in January by posting yard signs in high traffic areas around the Brookfield area. Christian formation families and stepping stone 3&4 year olds will get letters from Pam inviting them to come to the open house.

7. New Business- Toni reminded everyone the school board is responsible for providing food at the next CLN meeting on February 17th.

8. Old Business- Toni reminded committee chairs to keep notes and work plans from all committee meetings to compile into a handbook at the end of the year.

The meeting adjourned at 8:10 pm. The next School Board meeting is February 17th at 6:30 (CLN).