

St. John Vianney Catholic Church
Christian Formation Arrival and Dismissal Procedure
Revised August 24, 2021

1. In the interest of safety, we are trying to reduce the number of people in the building at any one time.
 - a. Ideally, only students, catechists, and staff will be in the building.
 - b. In the event a parent enters the building, it is expected that they will have self-screened.

2. To ensure the health and safety of all our students and their families we have established some procedures for student arrival and dismissal.

a. Procedure for Student Arrival

- i. Please do a Wellness Home Screening for each child at home before coming to Christian Formation. The procedure is posted on our website at:
<https://stjohnv.org/parish/files/2020/09/SJV-Wellness-Home-Screening.pdf>
- ii. Children may wear masks and bring their own hand sanitizer.
- iii. It is no longer necessary to have a signed COVID-19 consent form to attend.
- iv. Enter through the Parish Center entrance only beginning at 9:15 a.m.**
- v. Classes begin at 9:30 a.m.
- vi. The Parish Center entrance is the only entrance through which children will be admitted to the building.

b. Procedure for Student Pickup

- i. Classes end at 10:45 a.m.
- ii. Parents of K4 through 5th graders will pick up their children by coming to the Activity Center (Big Gym) entrance and giving their child's name to the staff member on duty.
 1. The staff member will then notify the child in the Activity Center, who will then be reunited with his or her parents.
- iii. Parents of 6th through 10th grade students will meet their children outside the building. The children should be prepared for inclement weather.
 1. 6th through 10th graders will exit the building from the SJV School Main Entrance
- iv. These two departure points will be the only exits used:
 1. Activity Center (Big Gym) Main Entrance for K4 through 5th grade students
 - a. These students will be escorted to the designated exit by their catechists.
 - b. Please park your car and walk to the pick-up area and your student will be brought to you. Be safe!
 2. SJV School Main Entrance for 6th through 10th grade students
- v. Cleaning protocols begin promptly after class. Your timeliness is appreciated.
- vi. Every family with children attending in-person is expected to volunteer for cleaning. You can sign up online here:
<https://www.signupgenius.com/go/10C0B45AFAE2FABF58-202122>

c. Procedure for Catechists

- i. K4 through 5th grade catechists
 1. Should walk their students to the Activity Center at 10:40 a.m., five minutes before classes are scheduled to end.
 2. K4 through 5th grade catechists should remain with their classes until all their students are called for by their parents at the Activity Center Entrance.

- ii. Sixth through 10th grade catechists
 1. May dismiss their students to exit the building on their own.
 - a. 6th through 10th graders will exit the building from the SJV School Main Entrance
 2. Please remind your students of the appropriate exit to use and to keep at least an arm's length apart when they are outside.