

**Activities Policy**  
Approved February 18, 2020

- A signed permission slip is **required by the deadline date in order to participate. No Walk Ins will be allowed.**
- **Activity fees** should be paid *with* the registration/permission slip *by the deadline.*
- The family will be called if a permission slip is turned in without the activity fee.
- Deadline for **On-site Events**, such as Open Gym, will be no later than the Wednesday before in order to arrange for an adequate number of chaperones, (and food, if needed.)
- Deadline for **Off-site Events** will be at least one (1) week prior to the event in order to arrange for an adequate number of chaperones, food, (and transportation, if needed.)
- **Activity fees for Off-Site Events** where we need to pay a deposit/reserve space ahead of time will not be refunded.
- For events where no down payment is needed, **no refunds** will be made **unless** the event is canceled by the Associate Director of Child & Youth Ministry.
- A written record of participants and their payment will be made.
- Participants must **check in and out** of the planned activity (sign in/out sheets).
- Events will be **cancelled** by the Associate Director of Child & Youth Ministry if there are **not enough** participants **registered by the deadline, we are not able to get enough properly safeguarded chaperones** for the activity, **or for any other valid reason.**

# St. John Vianney Parish



## Christian Formation Handbook

St. John Vianney Christian Formation Program

Know God -- Love God -- Serve God

Revised 9-17-2020

## 2020 Family Faith Formation Calendar

### St. John Vianney Family Faith Formation Calendar 2020-2021

Revised August 25, 2020

<b><u>October —Child Only Sessions</u></b>	In Person	9:15 to 10:45 a.m.
Sundays: Oct. 4, 11, and 18	or Synchronous	
<b>Family Session</b> Sunday, Oct. 25	On Zoom	9:30 to 10:00 a.m.
<b><u>November —Child Only Sessions</u></b>	In Person	9:15 to 10:45 a.m.
Sundays: Nov. 1, 8, and 15	or Synchronous	
<b>Family Session</b> Sunday Nov. 22	On Zoom	9:30 to 10:00 a.m.
<b><u>December—Child Only Sessions</u></b>	In Person	9:15 to 10:45 a.m.
Sundays: Dec. 6 and 13	or Synchronous	
<b>Family Session</b> Sunday Dec. 20	On Zoom	9:30 to 10:00 a.m.
<b><u>January 2021—Child Only Sessions</u></b>	In Person	9:15 to 10:45 a.m.
Sundays: Jan. 10, 17, and 24	or Synchronous	
<b>Family Session</b> Sunday Jan. 31	On Zoom	9:30 to 10:00 a.m.
<b><u>February—Child Only Sessions</u></b>	In Person	9:15 to 10:45 a.m.
Sundays: Feb. 7, 14, and 21	or Synchronous	
<b>Family Session</b> Sunday Feb. 28	On Zoom	9:30 to 10:00 a.m.
<b><u>March—Child Only Sessions</u></b>	In Person	9:15 to 10:45 a.m.
Sundays: Mar. 7, 14, and 21	or Synchronous	
<b>Family Session</b> Sunday Mar. 28	On Zoom	9:30 to 10:00 a.m.
<b><u>April—Child Only Sessions</u></b>	In Person	9:15 to 10:45 a.m.
Sunday: Apr. 18	or Synchronous	
<b>Family Session</b> Sunday Apr. 25	On Zoom	9:30 to 10:00 a.m.

## Contact Information

### Christian Formation Office— 262-796-3944

**John Thompson, Director of Formation & Human Concerns** Ext 1120  
 johnt@stjohnv.org

**Dave Baudry, Assoc. Director, Child & Youth Ministry** Ext 1117  
 daveb@stjohnv.org

**Janlyn Carvalho, Child & Youth Ministry Coordinator** Ext 1127  
 janlync@stjohnv.org

**Ann Rodig, Christian Formation Secretary** Ext 1116  
 annr@stjohnv.org

## **Inclement Weather:**

You will be notified via email if class is cancelled. Please be sure we have an up-to-date email address, and be sure to check your junk mail too, if the weather is uncertain.

## **Sports and Religious Education**

According to Archdiocesan policy, participation on parish-based teams requires:

- The parent(s)/guardian(s) must be registered members of the parish/school, and
- The student must:
  - Attend the parish school, or
  - Attend the parish Christian Formation classes regularly.
- If a student has more than two (2) unexcused absences, or is excessively tardy, he/she will be **ineligible** for the rest of that season, **or** the upcoming season (which may take place the next school year. For example, if the season has ended and **then** the student misses classes which violate the policy, then that student will be **ineligible** next year.)

**A**t St. John Vianney we believe that learning to **know, love and serve God** is a **life-long process**. It begins at home with the parents, and continues with more formal instruction beginning in K4 through Grade 11 through the parish Christian Formation program or our day School, and.... beyond. Catechists work **together with parents** to help children learn **to know, love and serve God**. We ask that parents take an **active** part in their child's faith formation.

### **What is the Program**

Our program is a **Family** Faith Formation program. Just as Jesus "broke bread" with his disciples, we too usually begin our sessions by "breaking bread" together as a family and a community. Due to the coronavirus, we will NOT be serving meals this year, but we invite you to share a meal together as family before coming to class.

This year we will have **student only sessions** offered in person or synchronously as remote classes on Zoom. **Attendance will be taken**. We are also offering a self-directed option at home, with digitized materials and results monitored by Christian Formation Staff. The **family sessions** will be held via Zoom on the last, or next-to-last, Sunday of each month. No separate child only sessions on those Sundays.

### **When Are Classes?**

Eighteen (18) sessions will be held **October through April** for families with children in grades K4—10.

In Person and Synchronous classes will be held on **Sunday mornings only** from **9:15—10:45 a.m.** We are unable to offer Monday night sessions this year due to space considerations.

**Sunday evenings, 6:15pm—7:30pm Confirmation classes** for those in 11th—12th grade, who have already received the sacraments of Baptism and First Communion. Those students attending a Catholic High School are expected to attend Confirmation classes at their own parish.

### **Who Can Attend?**

The program is intended for children in public schools, but is also open to families with children in Catholic schools.

## **Enrollment Criteria**

All students enrolled in the program must also be members of the parish.

## **Registration and Fees**

**Registration**—begins Mid-June prior to the coming school year. It is expected that your child will be enrolled no later than September 10.

**Fees**—Fees have been adjusted because of changes made to the program due to the pandemic. Fees this year are: \$150 for one child, \$250 for two children and \$350 for three children. For Confirmation students, there is also a \$100 retreat fee, and for First Eucharist there is an additional \$75 fee.

Registration fees will be waived for full-time catechists and parish employees. Co-catechists/aides and part-time employees will receive a 50% fee waiver.

No family will be denied registration for inability to pay. Please see the Christian Formation Office for a financial aid form.

Fees for New parishioners enrolling children in classes after the year has begun will be pro-rated.

## **Sacraments Are the Center of Our Faith Life.**

All children who are of the age of reason (age 7), and who have been **baptized**, are eligible to prepare for First Reconciliation and First Communion.

Preparation for First Holy Communion, in accordance with Archdiocesan policy, includes enrollment and participation in Christian Formation classes, or the day school, for **at least one year prior to the reception of the Eucharist**. Students who have not been formally enrolled in a Christian Formation Program prior to 2<sup>nd</sup> grade must complete the 1st grade curriculum before preparing for First Communion.

High school students **focus** on preparing for the Sacrament of **Confirmation** in 11<sup>th</sup> grade. Classes meet September through April on Sunday evenings, 6:15—7:30pm. Ideally, children have been learning to know, love and serve God through continuing formal catechesis since they were in K4. Preparation for youth Confirmation usually takes place during grades 9, 10 & 11. **Beginning next year (2021-2022), youth who miss part, or any, of this preparation will need to make up what they missed. This means that they may need to be confirmed as 12<sup>th</sup> graders. Note:** *Those attending a Catholic High School must register for Confirmation preparation at their home parish when they are in 11<sup>th</sup> grade.*

## **Expectations:**

Students are expected to be present for classes, either in person or remotely, to be attentive and respectful of their teachers and other students, and to complete assigned work in a timely manner. Those choosing the self-directed option will be expected to complete quizzes for each lesson and achieve a score of 70% or better to pass. Their progress will be monitored by Christian Formation staff.

## **Attendance:**

The program plays an integral part in the student's understanding of Christ's message. Our limited time together is precious, therefore, attendance at all sessions is expected. **A written note from a parent is needed if it is necessary for a child to leave class early.** In addition, **Confirmation students are required** to attend a **Confirmation Retreat Weekend** as part of the preparation process for receiving the sacrament of Confirmation.

## **Absences:**

**Sickness, family trips or family emergencies are considered excused.** Please **contact your child's catechist for make-up materials.** Sporting events and other extra-curricular activities are **not** considered excused absences. Lessons covered during missed classes must be made up at home, signed by the parent and returned to the catechist at the next class.

## **Letting Us Know:**

Please call the Christian Formation Office, 262-796-3944, or email [annr@stjohnv.org](mailto:annr@stjohnv.org) to let us know of any absences. It is OK to leave a voice message. Please tell us your **child's first and last name**, (please spell the last name), their **grade**, and the **reason for the absence**.

## **Discipline:**

- The catechist will bring conduct problems to the attention of the Director of the program.
- Every attempt will be made to address the issue.
- If the situation persists, a constructive resolution of the concerns will be mutually agreed upon between child, parent(s)/guardian(s), catechist and Director of Christian Formation for your child's grade level.
- In extreme cases a parent may be asked to attend class with their child.