

# Saint John Vianney Catholic Church

## Buildings and Grounds Committee

Subcommittee to Finance Council

Meeting Minutes January 16, 2019, 6:30 PM

**Members: Please put the following tentative date on your calendar for the next meeting:  
March 14, 2019 – 6:30 PM**

|                           |           |
|---------------------------|-----------|
| <b>Ex Officio Members</b> |           |
|                           |           |
| Fr. Edwin M. Kornath      | Pastor    |
| Robb Lied                 | DAS       |
|                           |           |
| <b>Members</b>            |           |
|                           |           |
| Mike Reiels               |           |
| Patrick Connolly          |           |
| Todd Prudlow              | Chair     |
| Mark Herr                 |           |
| Gordy Gaeth               |           |
| Charles Landey            | Secretary |

### *Call to order*

The meeting was called to order by Robb Lied, DAS

### *Attendance - Members*

Robb Lied, Mike Reiels, Mark Herr, Gordy Gaeth, and Charles Landey. Fr. Edwin had a conflicting appointment. Todd was ill.

### *Attendance – Guests*

None.

### *Opening prayer*

Robb led the opening prayer.

### *Minutes*

Minutes of the November 8, 2018, meeting have been previously reviewed and circulated.

***Old Business – MSI Closeout***

The major closeout item is (1) The need to rebuild the door frames at the main entrance to the new narthex.

Other closeout items include: (2) Shadow-painting the letters of the inscription over the front entrance (3) Additional cost of surveying for storm water management (4) HVAC in the new K-4 classroom. Mike and Robb to meet with MSI's sub (5) Final landscape in season.

Grooves in school entrance sidewalk appear to be working

***New Business – HVAC***

Problems with the cafeteria furnace and with some of the rooftop units appear to be pressing and in need of immediate planning. Three major HVAC contractors to be contacted.

***Old Business - Rectory Roof Leak Because of Deteriorating Chimney***

Todd is in process of arranging for repairs at the first of good weather.

***Old Business - Cafeteria Floor***

Work completed.

***Old Business – West Playground Drainage***

Bids will be required from at least three contractors.

***Old Business – Energy Audit***

In progress.

***New Business – Long-Term Facilities Plan***

The committee reached a consensus that we need a professionally prepared facilities assessment and facilities plan. While there is a time and a place for needed facilities repair by individual contractors, there is also the necessity for longer-term overall vision.

Mark discussed plans he has seen or been a part of, including in the Madison Diocese.

**Action:** (First) Robb to speak to Finance Council (Second) Mark to prepare RFP for professional services.

Respectfully submitted,



Charles N. Landey, Secretary