

**Format for Committee Reports
St. John Vianney Parish**

Name of Committee: School Committee

Date of Meeting: June 5, 2018

Members Present: Barb Corby, Vice-Chair
Sara Dwyer
AnnMarie Hoyme
Jennie Minessale
Laura Russell
Karla Schmidt
Aimee Sullivan
President Pam Pyzyk, ex-officio
Principal Dan Demeter, ex-officio
Joann Cekanor, Pastoral Council Liaison
Patrick Bergin
Kelly Rauch
John Sloane
Andy Schmitz

Members Absent: Amy Kelly, Home & School Liaison
Lynne Byrne, Chair
Palma Forte, Secretary

Guests: None

1. Topics/Issues/Projects/Strategic Plan Initiatives Discussed

President's Report –

- Annual fund target was essentially met at \$150,000 and budgeted amount was \$130,000. Planning on keeping the target the same for next year.
- 325 students are registered for next year. Our budget number is 325. More families continue to tour.
- It is current practice to request an exit interview for every family that leaves the school.
- For the 4K program 31/48 slots are filled right now. Last year was intense marketing and we didn't market as aggressively this year.
- 1st grade needs 28 students for two classes and 4th grade needs 30 students for two classes.
- Currently there is an open position for 7th grade ELA/8th grade religion. Teachers were given the option to be reassigned.

Principal's Report –

- The incoming K4 families greet and meet last Tuesday went very well. It worked well holding it in May before the school orientation.

- K4 students wear uniforms for safety reasons and to make them feel a part of the school.
- This year the long range planning survey was answered by grade level, so it was harder to pull out the data but the teachers could look at questions by grade. This was an improvement from last year.
 - Many people answered I don't know for questions that they should have skipped. Jennie Minessale has ideas on how to fix this.
- Interviewing principals on Thursday but the search does not have an end date. So they will continue to accept candidates through the process. Father Ed will make the final hiring decision. He has also been a part of all the hiring processes for recent open roles.
- Once the principal is hired, there will be a 50% person to support the principal. This role will be created based on needs from the principal's background.
- The whole committee interviews the candidate and the committee is very varied in backgrounds. It is a well thought out process for hiring this important role.

Other Topics:

- Google Drive orientation provided by Dan
- School Committee Strategic Plan 2018-2019 Review
 - Where to advertise the school committee? Too late at Catholic Schools week open house in January? Would it work during conferences?
 - Want a representative from the executive leadership team from Home and School Committee at the Common Leadership Nights. Last 5 months we have not have representatives from Home and School. How do we lean on what Home and School is already doing? More collaboration would be ideal.
 - The strategic plan is a working document that can be edited. But the first draft needs to be approved tonight. Updates can come in twice a year.

2. Decisions Made

3. Follow-up Work – Person (s) Responsible

4. Next Meeting: Date/Major Agenda Items

Monday, September 10, 2018

To: Pastoral Council

- FYI. No action needed at this time
- Other: