

## St. John Vianney Pastoral Council Minutes

December 4, 2017

**Members Present:** Fr. Ken Knippel – Pastor, Fr. Nathaniel Miniatt – Associate Pastor, Brian Schloemer - Trustee Treasurer, Robert Scott – Trustee Secretary, Kim Prudlow – Chair, Betsy Wellenstein – Vice Chair, Karen Coon – Secretary , Duane McAllister – Worship Committee Liaison & Finance Council Rep., Kathy Barutha – Human Concerns Liaison and Waukesha East Deanery Rep , Doug Wildes – Finance Council Rep., Archdiocesan Pastoral Council Rep., and Waukesha East Deanery Rep.

**Guests:** Deacon Aaron Laskiewicz, St. Francis de Sales seminarian & Robb Lied, Parish Director of Administrative Services

**Excused Members:** Renee Larson – Stewardship Liaison, JoAnne Cekanor – School Committee Liaison, Judy Kile – Formation Committee Liaison

**Call to Order:** The St. John Vianney (SJV) Pastoral Council (PC) meeting was opened at 7:15 p.m.

**Secretary's Report:** We are beginning the process for selection of new Pastoral Council members. Three member terms are expiring at the end of June – Duane McAllister (who is filling out the final year of Robb Lied's term), Judy Kile & Renee Larson. These members will be asked to consider whether they wish to renew for a second three year term, and then we fill the openings left by anyone who chooses not to renew. These members will be asked to make their intentions known in January, and if necessary, a committee will be formed for the purpose of filling the opening or openings. Discernment for potential new members will be held at the Common Leadership Night on March 5, 2018. Any member of the Standing Committees is eligible to discern to Pastoral Council, as is any person who has served on a Standing Committee within the last two years.

**Staff Report:** Robb Lied reported on what has been happening since he took over the Director of Administrative Services position approximately 7 months ago. Robb has enjoyed his time learning and exploring the many facets of his position. To date, a lot of his time has involved issues pertaining to the new construction, and he looks forward to things settling down upon its completion so he can better explore the other aspects of his position. He has undertaken new tasks with which include the following: preparing the budget; reviewing staff salaries; insuring that Nick Inkmann is given sufficient training on the new systems and facilities and historical knowledge of the existing facilities; staff development and leadership; payroll; Human Resources issues; government reporting requirements; and IT. He enjoys the diversity of the position and welcomes the challenges presented by learning and exploring areas that are relatively new to him.

**Vice Chair's Report:** Next updates on progress of committee work on strategic plan are due at the end of January. In reviewing the current strategic plan and the compliance that has occurred over the last few years, the Parish should consider instituting a new strategic plan under the direction of the new pastor, with an emphasis on some of the biggest issues facing our faith as a whole, namely, declining Mass attendance and reduction in numbers in the various aspects of the faith community.

**Chair's Report:** The possibility of a change in Mass times has been addressed by Fr. Knippel, the Parish Staff, the Worship Committee, and Pastoral Council, and the decision reached is that beginning with the weekend of April 7-8, 2018 (the first weekend after Easter, 2018), the Mass times will be as follows:

**Saturday, 4:30 p.m.**

**Sunday, 8:30 a.m., 11:00 a.m.**

**Sunday, 5:00 p.m. (Labor Day through Memorial Day, suspended for the summer)**

This change has been enacted for a variety of reasons, but the primary reasons include the desire to provide a full liturgical experience at each of the Masses, to encourage the community building aspect that the new Family Faith Formation program and the new narthex are intended to provide, and to provide a greater variety of Mass times within our tri-parish community (St. John Vianney, St. Dominic, and St. Mary's Visitation). Currently, we are experiencing a shortage of volunteers for each of the positions essential to the mass - Eucharistic ministers, hospitality ministers, cantors, musicians, altar servers, and sacristans. Additionally, the current Mass schedule would conflict with the community building aspect of the Family Faith Formation program when it is fully implemented in the fall. With the change in Mass times parish members will be able to gather after each Mass in the Narthex for fellowship without feeling rushed to clear the parking lot for the next Mass. Additionally, with the change, we hope to provide a full complement of liturgical ministers and musicians at each Mass. The new times will also provide for more options in our tri-parish community for finding Mass times that fit a variety of schedules. Currently, St. Dominic's, St. Mary's Visitation, St. Anthony's on the Lake, and St. Joan of Arc offer 7:30 a.m. and 9:00 a.m. Mass times on Sundays, and Queen of Apostles, St. Joseph (Waukesha), St. John Neumann, St. Pius, Christ King, St. Bernard, and St. Jerome each offer an 8:00 Mass.

**Change in Mass times will be effective with the April 7-8, 2018 weekend.**

**Pastor's Report:** A concern was raised by a new parish member regarding the need for increased security in our parish in the form of potentially adding security guards, especially during Mass times. There are many things to consider in regard to this issue, and we must balance the need to be aware of the potential for risk against what type of environment is best for the parish. We do not wish to live in a state of fear, but we recognize the need to be aware of the changing nature of the world and potential threats to organized religion. Fr. Ken and several staff and Council members will be attending a seminar put on by the City of Brookfield Police Department on the things that worship communities need to do and of which they need to be aware in assessing current security and what changes may be necessary. Information presented at the seminar will be shared with Staff and Pastoral Council, and a further discussion of the issue will be had at that time.

Rick Tank, the Archdiocesan representative from the Priest Placement Board will be meeting with Pastoral Council and Staff on January 9, 2018 to go over the process for placing a new pastor at St. John Vianney upon Fr. Ken's retirement in June.

Fr. Ken and the Parish Staff have worked to create a use policy for the new Narthex. The policy was discussed regarding any other issues or concerns that could be ascertained. The suggestions will be addressed and the final policy will be presented at Common Leadership Night on January 15, 2018.

## PC Liaison Reports:

Betsy - Human Concerns –They discussed progress on many of their programs. No major initiatives to report at this time. John Thompson disclosed that the committees over which they are responsible attend to more than 29,000 people in each year, and they do that with help from many parts of the parish community.

Fr. Miniatt – Stewardship – Stewardship renewal went smoothly. Forms are being gathered and entered by Staff and Amy Abplanalp in the LINK Office. We will have better numbers at the January 15, 2018 meeting, and we should be able to better assess current giving and participation levels of parish members.

Duane – Worship –On January 28<sup>th</sup> at the 11:00 a.m. Mass, Archbishop ListECKI will dedicate and bless the new construction, and will kick off the celebration of the 60<sup>th</sup> Anniversary of St. John Vianney Parish and School. A reception will follow mass in the new Narthex. Additionally, a Diamond Anniversary Reception for major donors will be held on Friday, January 26, 2018 from 5:00 to 7:00 p.m., also in the new Narthex.

The Christmas Book (Your Money Counts) will be distributed in the Narthex after each of the Christmas masses. Duane will be asking for help in distribution of the book.

St. John Vianney is one of the sponsoring parishes for the appearance of Matthew Kelly at the Miller High Life Theater on June 23, 2018. The program is *Living Every Day With Passion & Purpose*. Tickets to the event are on sale now on the Dynamic Catholic website for an Early Bird price of \$29.00 each (<https://dynamiccatholic.com/passion-and-purpose-live-milwaukee-wi-june-23-2018>).

Doug – Waukesha East Deanery –Received individual parish reports at the October meeting. Next meeting is March 19, 2018, and will be held at St. John Vianney. The Deanery meeting will include a tour of the new facilities. News from other parishes included:

- St. Elizabeth Ann Seton is using the “Keys to the Kingdom” series in their Outreach program.
- St. Joseph Wauwatosa held a very successful Octoberfest, and they received a proxy from the Archdiocese for the renovation of the convent on their property.
- Catholic Community of Waukesha is continuing its transition to one staff, one Pastor, and three associates serving the four parishes, St. Joseph, St. William, St. Mary, and St. John Neumann.
- Holy Apostles has installed projectors and screens in their church. They are exploring the possibility of constructing an Adoration Chapel and beginning an expansion of their cemetery.
- St. Dominic is focusing on improving things that will improve maintenance to their Mission.
- St. Luke is exploring the creation of a sister parish relationship with a parish in Nigeria
- St. Mary Menomonee Falls is in the process of creating a new pastoral team for the transition to their cluster relationship with St. Anthony Menomonee Falls.

Doug – Archdiocesan Pastoral Council –The Archdiocesan Synod Implementation Commission (ASIC) has asked each parish to complete a one page survey regarding the issues of Evangelization, the Sunday Mass, and the Spirituality of Stewardship.

The Catholic Herald is asking parishes to submit articles that reflect the themes of Evangelization, Stewardship, Mission & Leadership, and Formation/Social Justice.

Archdiocesan Guidelines for the use of video in church are still under review.

An update from the Leadership Conference indicated that they had over 700 attendees and participation of over 80% of the parishes within the Archdiocese.

The Amazing Parish Conference is scheduled for October 17-19, 2018. More information will be forthcoming in the next months.

**New Business:** None.

**Next meetings:** Common Leadership Night (no PC that night) on January 15, 2018, beginning in the Church at 6:30 p.m. Pastoral Council responsible for refreshments that night.

Common Leadership Night on March 5, 2018, beginning in the Church at 6:30 p.m.

Meeting with Rick Tank in the Presentation Hall regarding the Priest Placement Board process on January 9, 2018 at 6:30 p.m.

Meeting concluded at 9:20 p.m.