

Saint John Vianney Catholic Church
Buildings and Grounds Committee

Subcommittee to Finance Council

Meeting Minutes November 10, 2016, at the Parish Center, 6:30 PM

Please put the following date on your calendar:

Next meeting will be Thursday, January 12, 2017, 6:30 PM at the Parish Center.

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|---------------------------|----------------------------------|-------------------|
| Ex Officio Members | | |
| | | |
| Fr. Ken Knippel | Pastor | |
| Rob Mitchell | DAS and Facilities Administrator | |
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| Members | | |
| Mike Reiels | | Term Expires 2017 |
| Patrick Connolly | | Term Expires 2019 |
| Todd Prudlow | Chair | Term Expires 2018 |
| Mark Herr | | Term Expires 2018 |
| (vacant) | | Term Expires 2017 |
| Charles Landey | Secretary | Term Expires 2017 |

Call to Order

The meeting was called to order by Todd Prudlow, Chair.

Attendance

In attendance were: Rob Mitchell, Mike Reiels, Todd Prudlow, Chuck Landey, and Patrick Connolly. Mark Herr was absent, excused. The meeting was also attended by former member Gordy Gaeth, whose term has expired.

Opening Prayer

We began with prayer.

Minutes of Prior Meeting

May 12, 2016, minutes were approved as written.

Old Business – School Roof and Priest Residence Roof

Both completed.

Continuing Business – HVAC Maintenance

We continued our discussion of HVAC maintenance. The consensus was that after many years of satisfaction with Butters Fettig, it may be best to open up the contract to other vendors. Suggestions were made.

Mike made the point that of contract alternatives, a basic PM plan may be our best bet. A fully loaded plan covering replacement parts may not be cost-effective.

One compressor on a rooftop unit at the east end of the Parish Center has failed. Age and total unit cost should be investigated to determine if repair or entire unit replacement is in order.

Report of the Building Committee

A submittal to the Archdiocese Building Committee will occur later this month. Staged construction is a “go” for April of 2017, as the project moves into the phase of collection of pledges. There has been some minor “mission creep”, notably the addition of sidewalks connecting to Calhoun Road. These additional costs will be offset by savings elsewhere, with no net increase.

New Business - West Playground Drainage

The west playground is not draining. Building records indicate drain tile that should be quite adequate but apparently has been plugged. Rob will continue to monitor.

Capital Improvement Running List

Completed: School phone 911 upgrade; school south entrance flatwork; gym shingle roof replacement; priest residence roof.

Change: Gym flat roof, change from replace to repair; eventual replacement as a low priority.

Addition: Priest residence driveway and garage floor, add to list as a low priority.

Respectfully submitted,



Charles N. Landey, Secretary