

Saint John Vianney Catholic Church

Buildings and Grounds Committee

Subcommittee to Finance Council

Meeting Minutes September 10 2015, at the Parish Center, 6:30 PM

Please put the following date on your calendars for 2015-2016 meetings:

November 12, January 14, March 10, May 12

Ex Officio Members		
Fr. Ken Knippel	Pastor	
Rob Mitchell	DAS and Facilities Administrator	
At-Large Members		
Mike Reiels		Term Expires 2017
Gordy Gaeth	Vice Chair	Term Expires 2016
Patrick Connolly		Term Expires 2016
Todd Prudlow	Chair	Term Expires 2018
Mark Herr		Term Expires 2018
<i>(vacant)</i>		Term Expires 2017
Charles Landey	Secretary	Term Expires 2017

Call to Order

The meeting was called to order by Todd Prudlow, Chair.

Attendance

In attendance were: Rob Mitchell, Patrick Connolly, Todd Prudlow, Mark Herr, and Chuck Landey. Mike Reiels and Gordy Gaeth were excused due to other commitments

Opening Prayer

We began with an opening prayer and a reading from the Gospel According to Mark, 8:27-35. Discussion of the Gospel followed.

Minutes of Prior Meeting

May 14, 2015, minutes were approved as written.

Old Business – Bathroom Remodel

Members toured recently completed bathroom renovations in the school's east wing (one boys, one girls). All members were extremely pleased with the detailed work and the LED lighting.

Old Business – Completed B+G Work

In the four months since the last meeting, considerable work has been accomplished, in addition to the two bathrooms:

- Demolition of west A/C enclosure (site restoration not done yet).
- Roof Replacement, Phase I, consisting of east part of school's east wing.
- Concrete sidewalk replacement at Parish Center entrance, and associated landscaping.
- Emerald ash borer treatment.
- Parish Center water softener replaced.
- School P/A system upgrade.

Rob stated that 50% of the Phase I roof lightweight concrete was wet; 100% was removed and replaced with R-value tapered insulation. Work was highly satisfactory, and for the first time in a long while, there are no known roof leaks on the campus.

Old Business – Pending B+G Work

- Site restoration at former west A/C enclosure.
- Sidewalk, parish center south entrance.
- Parking lot planter removal – September, 2015.
- School 911 system upgrade, Autumn, 2015.
- School security system upgrades, Autumn, 2015.
- Projectors and screens for church, Autumn, 2015 (F.I.O.F. funding).
- Pew hymnal holders are on order.

Parking lot planter removal will proceed in September. The contractor will install the curbs. Our regular landscaper, Grounds Crew Services, will be called upon to landscape the curbed areas. The City of Brookfield is aware of the removal project. It does not object and will not require a permit.

Deferred or Future B+G Work.

- School small bathrooms.
- School large bathrooms.
- Parking lot repairs and/or resealing.
- Rectory window replacements.
- School roof replacements Phases II and III.

Rob will prepare an update spreadsheet.

Landscaping Contract

Rob will roll over Ground Crew Services' contract for a third year. Per due diligence, the contract will subsequently be opened up for bids.

Capital Plan Funding Drive

Consensus in the parish is that we will be able to fund the narthex expansion and related capital improvements. Pastor will appoint a building committee separate from B+G, possibly will some overlapping membership.

Respectfully submitted,



Charles N. Landey, Secretary