

# Saint John Vianney Catholic Church

## Buildings and Grounds Committee

Subcommittee to Finance Council

Meeting Minutes November 13, 2014, at the Parish Center, 6:30 PM

**Members please put the following dates on your calendars for future meetings:**

**January 8, March 12, and May 14, 2015**

<b>Ex Officio Members</b>		
Fr. Ken Knippel	Pastor	
Rob Mitchell	DAS and Facilities Administrator	
<b>At-Large Members</b>		
Mike Reiels		Term Expires 2017
Gordy Gaeth	Vice Chair	Term Expires 2016
Patrick Connolly		Term Expires 2016
Todd Prudlow	Chair	Term Expires 2015
Mark Herr		Term Expires 2015
<i>(vacant)</i>		Term Expires 2017
Charles Landey	Secretary	Term Expires 2017

### ***Call to Order***

The meeting was called to order by Todd Prudlow, Chair.

### ***Attendance***

In attendance were: Gordy Gaeth, Rob Mitchell, Patrick Connolly, Todd Prudlow, Mark Herr, and Chuck Landey.

### ***Opening Prayer***

We began with an opening prayer.

### ***Minutes of Prior Meeting***

September 11, 2014, minutes were approved as written.

***Old Business - Air Conditioner Replacement***

Rob updated the A/C chiller contract. Johnson Controls, subcontractor to Buetters Fetting, is still chasing down the last few details.

The HVAC control software will likely be installed. Rob, Andy and Bob PCs will have various levels of control permissions.

In addition to software and control issues, the mechanics of zone control and balancing remain to be completed. \$14,000 retained pending completion.

***Parking Lot Bids***

The parking lot has been striped.

The City of Brookfield approved a stamped plan for the island removal. With this requirement, as well as the lateness of the season, and other complications such as the shortage of concrete, all work must be deferred until Spring, 2015.

***Concrete Flatwork***

In the Spring of 2015, consideration will be given for replacement of the parish center entrance sidewalk slab, as well as the removal of the abandoned west A/C enclosure, and replacement of the Palm Sunday school entrance sidewalk if funds are available.

***Sanctuary Floor Tile***

Cost estimates for Time and Materials are pending.

***Roof Leaks***

Roof leak near the skylight and boiler room in the school will be repaired before the winter. Planning should begin for further school roofing replacement.

***Ash Borer***

So as to contribute to the discussion in the Spring of 2015, committee members are directed to study the information on the enclosed link.

[http://www.emeraldashborer.info/files/multistate\\_eab\\_insecticide\\_fact\\_sheet.pdf](http://www.emeraldashborer.info/files/multistate_eab_insecticide_fact_sheet.pdf)

***Capital Improvement Planning***

A Capital Improvement Plan for submission to the Finance Council will form an important part of the January 8, 2015, meeting agenda.

To prepare for this discussion, committee members are directed to study the spreadsheet that Rob will forward.

Respectfully submitted,



Charles N. Landey, Secretary