

St John Vianney Parish Council Minutes

February 24, 2014

Members Present:

Fr. Ken Knippel, Pastor
Mike Ostrenga, Trustee Treasurer
Ken Kern, Trustee Secretary
Maria Pascente, Chair
Brian Schloemer, Vice Chair
Doug Wildes, Secretary
Dan Pilon, Christian Formation Liaison
Bill Hattendorf, School Board Liaison
Kim Prudlow, Prayer & Worship Liaison
Mike Post, Administrative Services/Finance Liaison

Excused:

Fr Philip Schumaker, Associate Pastor
Cheryl Pabich, Stewardship Liaison
Kathleen Rave, Human Concerns Liaison

Guest Present:

Rob Mitchell, Director of Administrative Services

Call to Order: The Parish Council (PC) meeting was opened at 9:05 pm by Maria Pascente

Approval of Minutes: Minutes from the January 13, 2014 meeting were approved with the following correction. Under the Liaison Report / School Board, the second to last sentence...delete the words "which is fully supported by the PC."

Staff Objectives for 2014:

Rob Mitchell gave an overview of his general goals and steps to implement these goals.

General Goals: Foster an environment that demonstrates good stewardship of parish resources and sound business practices while consistently recognizing the parish as a faith based organization with attention to our mission that fosters cooperation from all ministries within our Catholic community.

Steps to be implemented toward achieving goals:

- Migrate from true accrual to a "blended" accounting system which is more cash oriented as recommended by the Archdiocese to simplify financial reporting with 2014-15 fiscal budget.
- New "virtual" bank accounts, e.g. for Bids, Home and School, Curé d'Ars Fund, and Athletics make fund balances more readily apparent.
- Operations Budget Performance Report removes affiliated organization activity, special collections for others and restricted donations and clarifies parish and departmental budget performance.
- Update chart of accounts which incorporates sub accounts to more readily see key operating indicators and budget variations with 2014-15 fiscal budget.
- Coach and monitor for consistent account coding across all departments to improve budget vs. actual reports accuracy.

Liaison Committee Reports:

School Board: Bill Hattendorf reported that the School Board is working on their 2014-15 budget based upon an estimated enrollment of 455 students. He also reported that school enrollment across Waukesha County is down. SJVs current enrollment is 472 students.

Administrative Services / Finance: Mike Post reported that the Milwaukee Archdiocese would like its school parish salaries to be at 80% of those salaries of the public school. Currently SJV is at 70% and is looking at ways to reach the 80% level over the next 2 years. A discussion followed regarding the upcoming budget, staff salaries, school tuition, endowment fund use and ways to fund capital improvement projects.

Christian Formation: Dan Pilon reported that Martha Malloy, Director of Adult & Family Ministry/Human Concerns, has started a 6 week program on Catholicism. John Thompson is bringing Matthew Kelly's Dynamic Catholic Confirmation Program to SJV.

Prayer & Worship: Kim Prudlow reported that there still is need for more Eucharistic & Hospitality Ministers at all Masses. Church visitations are continuing to gather ideas from various parish environments.

Human Concerns: No report.

Stewardship: Fr. Ken reported on the 2013 campaign by providing various numbers regarding dollar amounts given, numbers of parishioners who gave and that the number of pledge cards returned by parishioners to date is down considerably from last year. A discussion followed of how the campaign results may have an impact on SJV's budget planning.

Pastoral Council Discernment Report: Doug Wildes reported that there were 6 nominees who spoke to the Standing Committee members at the Common Leadership Night. The following nominees were discerned to the 2014-2015 NEW Pastoral Council for 3 year terms; JoAnn Cekanor, Robert Scott and Elizabeth Wellenstein, with Renee Larson to serve as an alternate. **Trustee Nomination update:** As of February 24th no additional nomination papers have been filed in the parish office. The nomination process closes on February 26, 2014. So it is almost certain that Brian Schloemer will be the new trustee/treasurer.

Standing Committee Nominations: The timetable for discerning the 2014-15 Standing Committee members was discussed. Notices will be placed in the upcoming church bulletins. The Parish wide nominations for all 5 Standing Committees and Athletic Committee will be at all Masses on March 15 & 16, 2014. The discernment for Pastoral Council officers, committee liaisons, and Finance Council representatives is planned for the June 16th meeting.

Additional discussions: The 2014-15 calendar of meetings for Pastoral Council, Finance Council, and Common Leadership was presented and approved. Brian Schloemer gave a brief update on the Standing Committee Strategic Plans by sharing some questions from the staff and committees.

Maria also discussed the Parish Council Goals and asked that the appropriate leaders give updates on the work being done at the next council meeting and ask for help if there is anything that requires further assistance.

The meeting was adjourned at 10:35 PM with prayer and exchange of the sign of peace.

Minutes respectfully submitted by Doug Wildes, PC Secretary