

SAINT JOHN VIANNEY BUILDING AND GROUNDS COMMITTEE

Meeting Minutes of February 25, 2013

In attendance: Chairman Kurt Soens, Larry Reihbrandt, Todd Prudlow, Greg Kulpins, Lou Frigo, and Ken Kern, along with guests Principal Pam Pyzyk, Director of Administrative Services Mike Schaumann, and Jeffrey Weyker from Admin/Finance.

The meeting opened at 6:30 with a prayer. Minutes from the previous meeting held on January 15th were reviewed by the group.

Discussion then began regarding the one topic for the evening, namely school security, and more specifically, choosing a contractor to proceed with the installation of security systems including a swipe card door entry system and security cameras. The task for the committee is to obtain and review bids in order to recommend a contractor. Three bids have been received to date. One was eliminated as being too expensive, so Larry will work on getting a fourth bid so that there are 3 to choose from as called for by our committee guidelines. The two written bids which we have were handed out to the committee members to review. As each proposal is rather lengthy, it was deemed appropriate that committee members would take them home and review them and provide feedback to the committee chair in the next few days. As the goal expressed by Pam Pyzyk is to have the system operational by the opening of the school year in August, it is felt that we need to proceed soon. There was also discussion about the cost of the project being possibly as high as \$100,000 depending on how expansive a system is chosen. Jeff Weyker indicated that Admin/Finance could proceed, plugging in an estimated expense as they begin to budget capital expenditures for next year.

An additional security issue discussed was the safety of the classroom doors. As pointed out by the Brookfield Police, the existing wooden ventilation grates in the doors are very insecure. Larry will work on getting a prototype metal, more secure insert so that it can be evaluated.

Depending on the feedback from members regarding the two current proposals, and if/when a third proposal can be obtained, the group may meet to discuss this topic again in the next few weeks.

The meeting adjourned at 7:30.

Minutes respectfully submitted by Ken Kern