

StJV Buildings and Grounds Committee

Subcommittee to Administrative Services/ Finance Standing Committee

Meeting Minutes

September 19, 2013, at the Parish Center, 6:30 PM

Members please put the following dates on your calendars for future meetings:

- **November 7, 2013**
- **January 9, 2014**
- **March 6, 2014**
- **May 1, 2014**
- **June 5, 2014**

Ex Officio Members		
Fr. Ken Knippel	Pastor	
John Benson	Acting DAS	
Jeff Weyker	Finance Committee	
Larry Reihbrandt	Plant Engineer	
At-Large Members		
Mike Reiels	Liaison to Finance Committee	Term Does Not Expire
Gordy Gaeth	Vice Chair	Term Expires 2016
Patrick Connolly		Term Expires 2016
Todd Prudlow	Chair	Term Expires 2015
Mark Herr		Term Expires 2015
Emma Macari		Term Expires 2014
Charles Landey	Secretary	Term Expires 2014

Call to Order

The meeting of the newly reconstituted B&G Committee was called to order by Fr. Ken Knippel, Pastor.

Attendance

John Benson was excused. Emma Macari will join at the next meeting. All other members attended.

Opening Prayer and Scripture

Fr. Ken led an opening prayer, followed by a reading and discussion of Luke 16: 1-13.

Introductions

Fr. Ken introduced ex officio and at-large members.

Review Buildings and Grounds Committee Guidelines

Fr. Ken read and discussed B&G guidelines. He emphasized that StJV parish committees conduct business on the basis of respectful discernment of consensus. As such, Roberts Rules of Order are not needed. In very rare cases, consensus may fail and matters be put to a vote.

Officers and Staggered Terms

Todd Prudlow was chosen as Chair. Gordy Gaeth was chosen as Vice Chair, and Chuck Landey will serve as secretary.

Terms are for three years with one renewal, for a possible total of six years. To begin the committee with staggered terms, some members asked for two-year or one-year terms as in the table above.

Faith in Our Future Funds

Fr. Ken stated that Faith in our Future (FIOF) funds not currently allocated stand at above \$100,000.00. After discussion, it was decided to use a modest amount for office furniture for the School President. Beyond that expenditure, the membership decided to hold FIOF funds for a possible future capital appeal.

With the Summer 2013 discontinuance of the Building Projects Committee and its decision not to go forward with a capital appeal, all other building improvements are on hold. Maintenance activities, only, will continue.

Some members expressed that they felt support from the parish faithful for some of the proposed building improvements. These members suggested that we renew the capital appeal at a more modest level in the Autumn of 2014. This was a suggestion only; reaching a consensus was not on this agenda and will require further discussion at future meetings. One member suggested a fund-raising goal of 50% of the previous, discontinued effort. As with the capital appeal itself, the dollar amount goal was not on the agenda for this meeting.

In particular, it was felt that parish members supported improvements to the catering kitchen at the church hall as well as HVAC replacement.

Led by Fr. Ken, the committee began the process of newly prioritizing possible building improvements, having learned from Summer 2013 parish listening sessions and surveys that some proposed projects had little support.

Fr. Ken will immediately forward the James Company feasibility study to each committee member so that the committee can more intelligently discuss a possible second round a year from now.

Discussion will continue at the November 7th meeting.

Plant Operations Budget Items

Three changes in current practices were approved:

- Grass cutting will go to a contractor, and the lawn mower might be sold.
- Performance specifications under the floor care contract will be cut back to save money.
- Garbage and recycling will be given to Waste Management. The arrangement is month-to-month and the price is not locked in.

Respectfully submitted,



Charles N. Landey, Secretary