

## St. John Vianney Parish Council Meeting Minutes

October 15, 2012

### Members Present:

Fr. Phillip Bogacki, Temporary Administrator  
Mike Ostrenga, Trustee Treasurer  
Cheryl Zima, Trustee Secretary  
Jon Hauser, Chair  
Mark Rye, Vice Chair  
Ken Kern, Secretary  
Bill Hattendorf, School Board Liaison  
Nancy Nelson, Stewardship Liaison  
Brian Schloemer, Admin/Finance Liaison  
Rosemarie Wegner, Prayer and Worship Liaison  
Doug Wildes, School Board Liaison

**Guests Present:** Pam Enright representing Christian Formation

**Call to Order:** Jon called the meeting to order at 9pm.

**Approval of Minutes:** The minutes from the September 10<sup>th</sup> meeting were approved without change.

**Financial Report/Q1:** There was no report at this time as parish staff is still in the process of converting the accounting system to the new QuickBooks software. The task of inputting last year's numbers for comparison should be completed within the next week or so, allowing for the generation of new reports.

**Administrator's Report:** Fr. Phillip updated the group on several things:

- The parish is running smoothly with things generally going well.
- The new Director of Communications, Lauren Hanaman, is continuing to make progress towards the roll-out of the revised and improved parish website.
- Father is looking forward to the November 1<sup>st</sup> roll-out of the Cure D' Ars School Annual Fund.

**Strategic Plan Update:** Fr. Phillip commented that he was happy that the newly revised Standing Committee Strategic Plan for 2012-2013 has been finished. It was handed out to all committee members at the start of tonight's Common Leadership Night. The revised plan, as he stated in his cover letter, has been changed for the better and will enable the committees to better focus on and accomplish their goals.

**APC District 4 Debrief:** Jon Hauser attended the recent Archdiocesan Pastoral Council. These items were highlighted:

- The focus on evangelization will continue in this "Year of Faith" which marks the 50<sup>th</sup> anniversary of Vatican II. There will also be focus groups starting in 2013 to work toward an Archdiocesan

Synod to be held in 2014. The purpose of the Synod will be to develop a working plan for the Archdiocese looking forward into the next 15 years.

- A reminder was given regarding the need for parishes to develop a separate Finance Council sometime prior to 2015. This will put the Milwaukee Archdiocese in conformity with most other dioceses throughout the country. We here at SJV will start to work on this in 2013.
- The previously disclosed 2020 Parishes and Pastoral Leadership Plan was reviewed. We know that this plan keeps SJV as a separate cluster which is anticipated to be staffed by at least one and possibly two full time priests.
- It was mentioned that Catholic Charities may become more active at the parish level.

#### **Liaison Committee Reports:**

Brian stated that Admin/Finance was told the contract for the new phone system for the parish is expected to be signed soon and will be within the \$25,000 budget allotment. The school expects to collect registration fees for the next school year in November of this year rather than January as had been the previous practice. Fees are expected to be higher, and parents had been informed this change is coming. The purpose of this is to have a more firm student count to help plan for the following year. Other items discussed include SCRIP which is hopefully being expanded to the entire parish in December; the need to revise the application process for tuition assistance under the new school annual fund, and budgeting of the school parish funding formula is up for continuing discussion.

Pam Enright, for Christian Formation, stated that their work on the Evangelization Committee is continuing in anticipation of the upcoming November 10<sup>th</sup> training meeting. She stated the Strategic Plan update was well received.

Doug stated that part of the Human Concerns committee discussion was around the new school annual fund and that they understand and agree it is important to “trust the process”. They also discussed what or who should be the proper channel for funneling in ministry questions; define which CF ministries are still active, and defining the role of the CF liaisons to each of those ministries. Other items discussed included a possible pamphlet rack in the narthex, and the twinning relationship with Prince of Peace as one of a “sister” parish as opposed to “parent”.

Rose stated that Prayer and Worship would like to increase participation in all ministries of the parish, particularly at the 5pm Sunday mass. A ministry fair will be held January 19<sup>th</sup>. This led to more discussion in this PC meeting about a continuing problem with a large number of “no shows” for the various ministries at the 5pm Sunday mass and how those assigned to these positions need to “step it up”. More contemporary music is being introduced at the 5pm mass. P&W will also be visiting other parishes to look at liturgy, music and décor.

Bill, for School Board, handed out the new marketing pamphlet for the school. He stated new marketing efforts are aimed at parish members with newly baptized and pre-school children, as well as marketing to non-parishioners in adjoining zip codes. There are currently 477 students enrolled, with openings in almost every grade. Other items mentioned included the open house on October 30<sup>th</sup>, the Thanksgiving

pie sale, long range planning which is underway, and the need to fill one position currently open on School Board.

Nancy informed us that the Stewardship committee worked on the final details of this fall's campaign which is finished and will be rolling out very soon.

**And Oh By the Way:** A comment was made that the parish has been operating well for two months now while Fr. Ken is on sabbatical and things are continuing to go well. This is clearly a compliment to Fr. Phillip and the extra work he has put in. We are also grateful to Fr. George for presiding at more of the liturgies and to Fr. Tom Suriano who has come in to help and has been very well received.

An additional "congratulations and thank you" was directed to Fr. Phillip for the outstanding job he did as a co-chair for this year's St. Francis de Sales Seminary dinner which had record attendance, much to his credit.

**Wrap-up and Closing prayer** occurred at 10:00.

Minutes respectfully submitted by Ken Kern, PC Secretary.