

St John Vianney Parish
School Board
April 7, 2014

Members in attendance: Toni Kroepelin, Chair; Bill Hattendorf, Parish Council Liaison; Elizabeth Lange, Secretary; Anne Brown, Heather Kormanik, Andy Hillig, Tricia Piette, Abe Fisher, and Pam Pyzyk, President.

Absent: Rob Durham and Victoria Alberts

Faculty Representative: Chris Weichart

Meeting began at 6:33pm with a welcome and faith sharing.

1. Liaison reports

a. Staff Report- Chris Weichart reported that e-books are being utilized more this year than last. The Destiny program is easier and more straightforward for students to use. She said SJV is a member of a Catholic school consortium that shares about 436 e-books with 5 other schools and the collection of e-books keeps growing.

b. Home and School- Toni reported on behalf of Victoria Alberts, Bids for Kids had their kick off meeting last week and announced the theme/date for the auction will be Under the Moroccan Moon on February 14, 2015.

Toni reported Peter Pan was a success and well attended last week. Tonight is Dine out for SJV at Buffalo Wild Wings. Home and School will have a meeting this Wednesday, April 9 at 9:30 to discuss recommendations for a new chair and chair elect for 2014-2015. They will also be reviewing their by-laws.

c. Parish Council- Bill Hattendorf reported Rob Mitchell went over the budget with the council at the last meeting. They are looking at ways to increase awareness of the SCRIP program and get the whole parish more involved in utilizing the program. Bill announced that capital improvements for the school would be supported by the proceeds raised from Bids for Kids next year. Pam added the list of improvements includes new bathrooms and a docking station for I-pads depending on how much revenue is generated between Bids and the Annual Fund. The parish is also in the process of obtaining three bids for a new air-conditioning system for the church, which would be installed before summer.

2. Chair's report

a. Discernment Update- Toni reported she received about 50 names of people recommended to the school committee. Toni, Rob, Heather and Anne all helped to contact the nominees. Some are interested in joining sub committees and a few are interested in coming to the May meeting.

b. Decision Making Process Clarification- Toni wanted all members to understand how the school board makes decisions. The subcommittees make recommendations to be approved by the board, but the board can question decisions and discuss further with the subcommittees.

c. Google Drive- Toni reported a problem discovered with the cloud when changing a school board members email address. Information previously uploaded to the cloud through that email access was deleted. Toni is working with Andy Stemper on ways to have secure access to school committee information and to maintain that information when a members' term is completed and he or she is leaving the committee. Toni is asking that committee chairs make copies of everything he or she has uploaded to the cloud for the time being.

3. Principal's report-

a. Accreditation- Chris passed around a copy of our current school improvement plan and explained that in a year of self-study the school needs to identify two additional goals. One goal must pertain to Catholic Identity. The other goal will pertain to Differentiation of Instruction using Technology. These goals are incorporated into school improvement plans and should be met in the next seven years when the school goes through the next accreditation process. Chris also explained how the action plan to implement these goals works and questions that are looked at for accomplishing these goals.

b. Summer School- Chris announced that electronic catalogs of the schedule will be sent out before spring break and hard copies will be available in the office. Online registration is unavailable, so families will have to mail or drop off the registration at the school. Chris asked for input on the cost of the classes. It was discussed that charging \$60 per class would be a reasonable amount especially for the pilot year of the program.

c. Dress Code- Chris reported that she did not receive positive feedback from parents after clarifications were made to the current dress code policy, but did note improved compliance.

4. President's report-

a. School updates: enrollment/staffing- Pam reported that the salary matrix has been updated to represent pay that is 70% of what teachers in the Elmbrook District make. On April 1, Pam said she met with existing teachers to discuss the salary matrix and distribute contracts for the 2014-15 school year. These contracts are due by 4/15. Pam reported she has completed a preliminary calendar schedule for next year and Father Ken will give the final approval for the calendar.

Pam also announced that the accreditation site visit has been scheduled for 9/30, 10/1 and potentially 10/2 if three days are necessary.

Pam reported current enrollment for next year is at 456 students. She is still scheduling tours and making phone calls to prospective families.

b. Annual Fund- Pam reported that to date \$129,522.00 has been collected for the annual fund. A final group of "fulfill your pledge" letters will be sent out on May 1, 2014 to collect the rest of the funds that have been pledged, but not yet received. All money needs to be collected before June 30, 2014, when the campaign closes for this year. At this time they are also working on the second annual fund report, which will explain how much money was collected and how the money was spent.

Pam explained that most of the annual fund cabinet will be completing their terms this year and will need to be replaced. At the annual fund meeting on March 18, it was discussed that committee chairs help train their replacement before rolling off of the committee to provide consistency.

The committee is also working on updating alumni/grandparent information and finding ways to keep them connected with the school.

c. Technology- Pam reported the committee will be meeting on April 22.

5. Subcommittee reports-

a. Finance- Heather reported she will be meeting with Rob Mitchell on Wednesday 4/9 for a final review of the tuition contracts. Contracts will be mailed out on 4/28 and due by 5/30.

b. Policy- Anne reported they are reviewing the school board guidelines and asked committee chairs to send in a definition of their committee by the next policy meeting on 4/30. The committee will also be reviewing the early admissions policy at the next meeting.

c. Long range planning- Andy reported the family survey has been distributed and it was suggested that the room moms send out reminders to their classes that the survey will close on April 11th. Chris added that approximately 30% of our families had responded as of April 4th. Andy also shared the exemplary award site visits are coming up and the awards will be announced in June. Andy said work is underway on updating the Shamrock Success.

d. Advancement- Toni reported on behalf of Rob the committee's next big project is the parish festival. Rob would like to express gratitude towards parishioners by wrapping large cans with pictures of the children's artwork for table decorations. It would also be good marketing for the school.

6. New Business-none

7. Old Business- none

The meeting adjourned at 8:45pm.