

## St. John Vianney Pastoral Council Minutes

April 20, 2015

**Members Present:** Fr. Ken Knippel – Pastor, Fr. Philip Schumaker – Associate Pastor, Brian Schloemer-Trustee Treasurer, Ken Kern – Trustee Secretary, Maria Pascente – Chair, Doug Wildes – Vice Chair, Kim Prudlow – Secretary/Worship Liaison, Robert Scott – Finance Council Rep., Betsy Wellenstein – Formation Liaison, JoAnn Cekanor – School Committee Liaison, Dan Pilon – Stewardship Liaison, Kathy Rave – Human Concerns Liaison

**Members Excused:** Bill Hattendorf - Finance Council

**Guest:** Aaron Laskiewicz, St. Francis de Sales seminarian, Dave Sanders – Director of Liturgy & Music

**Call to Order:** The St. John Vianney (SJV) Pastoral Council (PC) meeting was opened at 9:00pm by Maria Pascente.

**Worship Committee Proposal to Council - Presented by Dave Sanders:** A subcommittee of the Worship Committee had reviewed 4 options for new hard covered hymnals to replace the current soft covered, “Breaking Bread” books used. The “Breaking Bread” books need to be replaced each year at a cost of approximately \$7,500. The hard covered hymnals would require a one-time cost of \$25,400 but are expected to last 8-10 years before needing replacement. This will allow SJV to realize a savings of between \$37,000 & \$53,000 over the lifetime of the hymnals. After approval was given by the Pastoral Council, Dave will now make the request of the Finance Council for final approval. If approval is given, the new books will be purchased in time to replace the “Breaking Bread” books that expire at the end of November.

**Secretary’s Report:** The Council was updated on the Committee Discernment process to happen at the next Common Leadership Night (CLN) on June 15<sup>th</sup>. In preparation for that meeting, each Committee hosted nominees this evening in their meetings and reviewed their current rosters, read guidelines out loud and reviewed their committee’s current strategic plan.

**Chair’s Report:** Maria discussed the protocols on how we transfer information and processes to the incoming leadership of the Council as well as the committees. She reminded the Committee Liaisons that new updated rosters need to be submitted to Paula in the Parish Office as soon as possible after discernment occurs at the June 15<sup>th</sup> CLN.

**Vice-Chair’s Report:** Doug updated the Council that he had received updated Strategic Plans from each of the Committees. The Planning group will get together to discuss/review the results given to and discussed by the Standing Committees. The Committees are still using them to determine a list of goals to be incorporated into their Strategic Plans.

**Pastor’s Report:** Fr. Ken asked us to remember SJV Middle School Math Teacher, Mrs. Kaminski and her family after the death of her husband. The Parish Office hired Gina Boettcher to work part-time in a secretarial position to help the staff as Sharon Roberts is now focusing more of her time on bookkeeping responsibilities. Father also reported that Sacred Heart School of Theology contacted him to place a

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deacon here. An exact start date was yet to be determined. It was determined that a new Feasibility Study should be conducted. A subcommittee made up of Pastoral Council, Finance Council and Buildings & Grounds will interview 3 companies to conduct the study. The study will determine the interest in and possible financial support of expanding the narthex within the parish.

**Finance Report:** Update that a (balanced) budget was passed in March. The Finance Committee continues to be impressed with the job our Director of Administrative Services, Rob Mitchell, is doing for the parish. He has organized the books into a more manageable, easy to use system and is very responsive to inquiries.

**Stewardship Report:** The Committee welcomed their guests interested in discernment and went over their guidelines & their current Strategic Plan. Dan reported that there was a great response to the new video shown for the Time and Talent Stewardship Appeal. There is discussion on the committee on if we continue to split the Treasure portion from the Time & Talent portion of the stewardship appeal. The committee will review their Strategic Plan in the next week or two in conjunction with the data received from the January planning session.

**Human Concerns Report:** The Committee welcomed their guests interested in discernment and went over their guidelines & their current Strategic Plan. Kathy reported that they had also reviewed the data from the January planning session and had approved a strategic plan update. She discussed Pentecost Sunday and how ministry service would be recognized during each liturgy.

**School Committee Report:** The Committee welcomed their guests interested in discernment and went over their guidelines & their current Strategic Plan. JoAnn reported that they also went through the data from the January planning session and would get an updated Strategic Plan to the Vice Chair. Currently there are 441 children registered for next school year compared to the budgeted amount of 435.

**Formation Committee Report:** The Committee welcomed their guests interested in discernment and went over their guidelines & their current Strategic Plan. Betsy reported that the committee also went through the data from the January planning session and will forward an updated Strategic Plan to the vice-chair.

**Worship Committee Report:** The Committee welcomed their guests interested in discernment and went over their guidelines & current Strategic Plan. Dave Sanders updated the committee on the proposal to be made to the Council regarding the new hymnals. An organ dedication is set for May 31<sup>st</sup>, further details to follow.

**Wrap up items:** A reminder to all committees that those who have accepted their nomination to the standing committees should be invited to attend the next Common Leadership Night on June 15<sup>th</sup> for the discernment process.

The meeting was adjourned with the sign of peace at 10:22pm

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Minutes respectfully submitted by Kim Prudlow – PC Secretary