

Saint John Vianney Catholic Church
Buildings and Grounds Committee

Subcommittee to Finance Council

Meeting Minutes May 14, 2015, at the Parish Center, 6:30 PM

Please put the following date on your calendars for 2015-2016 meetings:

July 9, September 10, November 12, January 14, March 11, May 13

Ex Officio Members		
Fr. Ken Knippel	Pastor	
Rob Mitchell	DAS and Facilities Administrator	
At-Large Members		
Mike Reiels		Term Expires 2017
Gordy Gaeth	Vice Chair	Term Expires 2016
Patrick Connolly		Term Expires 2016
Todd Prudlow	Chair	Term Expires 2018
Mark Herr		Term Expires 2018
<i>(vacant)</i>		Term Expires 2017
Charles Landey	Secretary	Term Expires 2017

Call to Order

The meeting was called to order by Todd Prudlow, Chair.

Attendance

In attendance were: Gordy Gaeth, Rob Mitchell, Patrick Connolly, Todd Prudlow, Mark Herr, Mike Reiels, and Chuck Landey.

Opening Prayer

We began with an opening prayer and a reading from the Gospel According to Mark, 16:15-20. Discussion of the Gospel followed.

Minutes of Prior Meeting

March 12, 2015, minutes were approved as written.

Old Business – Bathroom Plans

Todd passed out revised bathroom plans.

Old Business - School Roof

On April 30, several roofing contractors presented their proposals at a special meeting of Buildings and Grounds. This meeting was attended by Rob, Todd, Mark, Mike and Chuck.

These five B&G members reached a consensus that Waukesha Roofing was highly qualified and that its proposal was responsive to our needs. Following the meeting, Rob met with Waukesha Roofing to refine the proposal and to do only part of the work so as to lessen the drawdown from parish reserves.

Rob will take this proposal to finance council: Waukesha Roofing, \$194,586, for *the east area only*. The proposal includes a fifteen-year warranty. The west area will be deferred, even though this area was a part of the proposals.

Mark suggested the revised roof not include pitch pockets.

We will explore a maintenance contract for all the roofs.

Additional flat roofs will likely need to be refurbished over the next few years. The pitched roofs: church, parish center, and gymnasium, will eventually be brought onto the roofing program. For now, there are no known problems on the pitched roofs. We will seek a budget estimate and timeline for remaining roofs and recommend these be considered with the possible upcoming feasibility study and capital campaign. B&G recommends a percentage of any future campaign include a capital repair component to replenish reserves and secure future capital maintenance.

Parking Lot

Rob said he has deferred all parking lot work, specifically including removal of the masonry planter boxes. For now, the planter boxes will be repaired with the loose blocks put back in place, and delineators installed for better visibility.

The removal cost was higher than originally anticipated and the project was to be completed as funds were available. No surplus of cash after operations expenses are anticipated this budget year. Consideration should be given to the possible impact of potential Narthex expansion on the timeline and funding of this project.

One member questioned Rob's decision. He said the planter boxes are a traffic hazard, and that we shouldn't need the City of Brookfield's permission to remove them. This member said the various conditions the City has put on the removal are unnecessary. This question was noted but will not change Rob's decision.

Emerald Ash Borer Abatement

Rob said he has signed the contract. Treatment will begin this month.

Pew Hymnal Holders

The parish is considering changing to larger hymnals. (Same width but greater depth.) These would fit single-depth only in the existing hymnal holders, meaning there would be no room for the Bibles.

Buildings and Grounds is charged with a solution. After a field trip to the nave, the following alternative emerged for further consideration. Use the existing hymnal holders for four of the new hymnals but no Bibles. Add a holder for a single Bible. As is now the case, this will allow for one Bible for each four hymnals. Action: Mark and Rob to explore available merchandise.

B&G Committee Membership

Mark and Todd were confirmed for new three-year terms expiring 2018.

Parish Center HVAC Controls

Rob said that the DOS-based control computer for the parish center HVAC controls will not boot. Mike and Rob discussed alternatives to get the control system back running.

Respectfully submitted,



Charles N. Landey, Secretary