

## St. John Vianney Pastoral Council Minutes

October 20, 2014

**Members Present:** Fr. Ken Knippel – Pastor, Fr. Philip Schumaker – Associate Pastor, Ken Kern – Trustee Secretary, Brian Schloemer – Trustee Treasurer, Maria Pascente – Chair, Doug Wildes – Vice Chair, Kim Prudlow – Secretary/Worship Liaison, Bill Hattendorf – Finance Council Rep., Robert Scott – Finance Council Rep., Betsy Wellenstein – Formation Liaison, JoAnn Cekanor – School Committee Liaison, Dan Pilon – Stewardship Liaison

**Members Absent:** Kathy Rave – Human Concerns Liaison

**Guest:** Aaron Laskiewicz, St. Francis de Sales seminarian

**Call To Order:** The St. John Vianney (SJV) Pastoral Council (PC) meeting was opened at 8:55 pm by Maria Pascente.

**Secretary's Report:** Kim Prudlow reported that the minutes of the August 2014 PC meeting had been approved via email and submitted for publishing. It was noted that future minutes will be circulated to the committee for review, editing and approval before being sent to Fr. Ken for final approval.

The Selection Committee has met several times and will be working with the Stewardship Committee on collective messaging about Time & Talent through a new video to be shown in church sometime during Lent. Meetings and development continue with the help of Duane McAllister, Chair of the Stewardship Committee.

**Vice-Chair's Report:** Doug Wildes discussed the proposed **Strategic Goals** workshop (for all the committees to participate in) that will be held on next Common Leadership Night (CLN), January 12, 2015. This workshop is expected to review the Parish Strategic Goals and Mission Statement developed over 5 years ago to see if updates need to be made. A subcommittee was formed to further develop the workshop including logistics and timing. Subcommittee members include; Doug Wildes, Maria Pascente, Brian Schloemer and Kim Prudlow.

**Pastor's Report:** Fr. Ken reported on the Stewardship Conference that he, Rob Mitchell and Diane Bennett attended in Florida the previous week. He noted that next year's conference is to be held in Chicago, hopefully allowing more people to attend. His comments focused on a point discussed at the conference that Stewardship is what all activities at the parish are driven by and that it is "about so many more things than money".

**Stewardship Report:** Dan Pilon reported on the preparations for the launch of the "Treasure" portion of the Parish Stewardship Appeal and how it will roll out starting November 15<sup>th</sup>. Dan also noted that the Parish will soon be switching the vendor we use for on-line giving. Switching to Faith Direct will not only result in better administrative features and functions, but it will also result in cost savings and it is more secure. The majority of parish members who currently use the existing system won't have to do anything with the transition. There is a small group, however, that will need to go into the new system

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and set up their giving elections again. Letters will be going out to all users explaining the change and what if anything needs to be done for it.

The Committee is separating out the "Time & Talent" portion of the Stewardship Appeal and will launch this part of the appeal in late winter/early spring. The date is yet to be determined and work is underway on re-formatting the forms and information given to make it easier for parishioners to see what is available and what might be the best way for them to give of their time and talent.

**Finance Council Report:** Robert Scott reported that at the last meeting in September, the Council had approved the Confidential Financial Statement to submit to the Archdiocese, discussed the new format of the financial reports, the status of the Cure D'Ars School Annual Fund, Festival updates and the status of the HVAC project.

It was determined that more control was needed in-house over the accounting entries in order for them to remain organized and easier to follow from one period to the next. As a result, the parish is no longer using the services of the outside accounting firm. Instead we have brought on Paul Vanchena who is a CPA with experience assisting three parishes in the Archdiocese of Milwaukee. He is a former parish Finance Committee Chair, Athletic Director, and Interim Business Manager so he has a great understanding of parish accounting. He will be used as a consultant on a regular basis going forward.

**Human Concerns Report:** Kathy Rave was absent. Doug Wildes and Fr. Ken attended the meeting and shared a brief recap of a presentation given by Pam Mathews about a new program the St. Vincent de Paul Society has put together to develop mentors to run classes to help the poor. The training sessions for mentors help them understand the how's & why's of poverty. Then the mentors are trained to teach the poor how to get themselves to a better place.

**School Committee Report:** Work was done on the school's strategic plan, responsible parties were assigned and due dates for items listed recorded.

**Formation Committee Report:** The Committee discussed the Parish Mission and Summer Sweat. The idea of having Summer Sweat take place in SE WI is under discussion but no final decisions have been made.

**PC Goals Reports:** Maria Pascente reported the all committee guidelines have been reviewed and accepted by all committees and are updated and on file in the parish office. Doug Wildes reported previously in the VP report about the Strategic Goals workshop. Things are moving forward. Dan Pilon reported that more can be done on parish "stop doings" once we have the strategic goals workshop. Bill Hattendorf noted that he would work to contact the Scrip Program leaders in order to see if there is anything the Pastoral Council can do to help grow the program. Fr. Philip reported that there is nothing more from the Archdiocese on action steps for parishes from the Synod outcomes, but he will keep us posted.

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**Wrap up items:** Fr. Ken announced at the start of CLN that Deacon John Ebel had tendered his resignation effective 12/31/14. Thank you Deacon John for all your service to the Parish!

The meeting was adjourned at 10:20 with the Sign of Peace.

Minutes respectfully submitted by Kim Prudlow – PC Secretary