

St John Vianney Parish Council Minutes

March 24, 2014

Members Present:

Fr. Ken Knippel, Pastor
Fr. Philip Schumaker, Associate Pastor
Mike Ostrenga, Trustee Treasurer
Ken Kern, Trustee Secretary
Maria Pascente, Chair
Brian Schloemer, Vice Chair
Doug Wildes, Secretary
Dan Pilon, Christian Formation Liaison
Bill Hattendorf, School Board Liaison
Cheryl Pabich, Stewardship Liaison
Kathleen Rave, Human Concerns Liaison
Kim Prudlow, Prayer & Worship Liaison
Mike Post, Administration Services / Finance Liaison

Guest Present:

Rob Mitchell, Director of Administrative Services

Call to Order: The Parish Council (PC) meeting was opened at 6:35 PM with prayer and faith sharing led by Maria Pascente.

Approval of Minutes: Minutes from the February 28, 2014 meeting were approved by the PC members via email and submitted for publication.

2014-2015 Budget presentation: Rob Mitchell & Mike Post presented a brief review of the 2014-2015 proposed budget. This budget is conservative and realistic regarding income projections.

- ✘ The expense projections are based on known variations and two histories.
- ✘ Maintenance expenses directly to ministry operation will be charged directly to the appropriate departments.
- ✘ Building and Maintenance expense which are not directly ministry dependent will remain a general parish maintenance expense and not allocated to individual ministries or departments.

By consensus the PC unanimously APPROVED the 2014-2015 SJV budget.

Pastor's Report: Fr. Ken reported that the past month included the following:

Meetings of the Ad. Serv. Finance Committee, Endowment Board, and Building and Grounds Committee

Both priests have been teaching in the school and religious education program as well as RCIA.

Fr. Ken participated in hearing confessions for Lent at the 4 Quad Services and with SJV children at all levels.

Fr. Phil accompanied our youth on the confirmation retreat and was able to be with them for the entire weekend. This is such a privilege for the youth and a luxury for SJV with two priests. There was a powerful presentation after Mass on March 2, 2014 by the Peru missionaries and a kick-off of the Lenten almsgiving for the education center.

Liaison Committee Reports:

School Board, Bill Hattendorf reported on three items; first, school enrollment for 2014-15 is projected to be 454 students. Second, St John Vianney School has been nominated for three Exemplary Awards by the Milwaukee Archdiocese. The areas nominated for are 1) Learning Support 2) Technology & 3) Marketing. The Arch diocese representatives will be visiting the school to evaluate the school, and we will be notified before the end of the school year if we are to receive any awards. Lastly, tuition contracts will be going out on April 28, 2014.

Administrative Services/Finance, Mike Post referred to the budget information reported by Rob Mitchell.

Christian Formation, Dan Pilon reported that the committee had not met since our last PC meeting. We did, however, receive the list of standing committee nominees and that they had received a preliminary email that nominees would receive a personal call from Renee Larson, CF Chairperson.

Prayer & Worship, Kim Prudlow reported that the Liturgical Ministries need more volunteers. To promote involvement, the committee will be setting up a table in the Narthex to promote and recruit for their ministries after Masses in the coming weeks.

Human Concerns, Kathy Rave reported their committee is working to acknowledge ministry leaders by recognizing them during Mass much like we do for catechists and teachers and possibly issuing certificates of appreciation. They are also trying to identify which ministries have no leadership and have not had any activity and perhaps need to be eliminated.

Stewardship, Cheryl Pabich no report.

Nomination Sunday Update, Doug Wildes reported that 151 nominations were submitted by the parishioners for the standing committees at SJV. Each standing committee chairperson was forwarded the names of the nominees to their committee. They should contact them to find out if they accept the nomination. If they do, then they are to be invited to the May 12, 2014 Common Leadership Night to learn more about the committee they were nominated to. Discussion followed and ideas were shared on how to engage more of the parishioners in the 2014-2015 nomination process and what method to use. Some suggestions were to produce a new video, promote the nomination process and committees using the SJV website, put to use the email data base to send the nomination form directly to the members of SJV.

Strategic Plan, Brian Schloemer reported that he and Maria are proposing a presentation to the SJV staff about the process they would like them follow for the 2014-2015 year.

PC Goals Updates & Timelines, Maria Pascente reviewed progress on this year's Parish Council goals. Goal 1: Work with Fr. Ken to establish the new Norms for the Parish; Lead: Maria Pascente: The new norms are complete. Goal 2: Review and revitalize the Strategic Planning process for SJV; Lead: Brian Schloemer: Strategic planning is ongoing and progress is being made. Goal 3: CLN Committee communications; Lead: Dan Pilon: Ongoing work to develop "best practice" standards in

communications with the standing committees. Dan will review recommendations at the next PC meeting. Goal 4: Explore the use of the SCRIP program and how we can support usage Parish-wide; Lead: Kim Prudlow: While strides were made by the school to increase use over the holidays, we are still working on a Parish wide strategy. Kim will contact those persons in charge to see what would be needed to continue to truly make SCRIP a parish-wide effort. Kim will report back at the next PC meeting.

The meeting adjourned at 8:30 PM with prayer and the exchange of the sign of peace.

Minutes respectfully submitted by Doug Wildes, PC Secretary