

September 16, 2013

Members Present:

Fr. Ken Knippel, Pastor
Fr. Philip Schumaker, Associate Pastor
Mike Ostrenga, Trustee Treasure
Ken Kern, Trustee Secretary
Maria Pascente, Chair
Doug Wildes, Secretary
Mike Post, Administrative Services/Finance Liaison
Dan Pilon, Christian Formation Liaison
Kim Prudlow, Prayer & Worship Liaison
Bill Hattendorf, School Board Liaison
Cheryl Pabich, Stewardship Liaison

Excused: Brian Schloemer, Vice Chair

Guest Present: Dawn VanDorf, SJV Staff Christian Formation

Call to Order: The Parish Council (PC) meeting was opened at 8:50 pm

Approval of Minutes: Minutes from the August 19th meeting were approved as submitted.

SJV Staff Objective for 2013-2014: Dawn VanDorf, Christian Formation staff, provided an overview of her job description regarding the Child Ministry at SJV. Dawn then followed with her objectives for the 2013-2014 school year.

1. Retain Catechists
2. Promote prayer with-in the classroom and have that extend to the family.
3. Develop Catechetical Certification

PC Follow up From August 19th: Maria Pascente, Chair

Faith Scoop utilization report information is being compiled by Lauren Hanaman, SJV Communication Director, but was not ready for this meeting. Maria will follow up with Lauren.

Pastor's Report: Father Ken reported the following items:

- The search for a Director of Administrative Services (D.A.S.) has been narrowed down to a final candidate. Fr. responded to a question of expectation, by giving an overview of what SJV is looking for in the next D.A.S.
- Mark Czarnecki was offered as the nominee for the Endowment Board. Mr. Czarnecki was approved by consensus of the PC.

Liaison Reports:

School Board: Bill Hattendorf reported that the Accreditations process is continuing. The board is investigating School Choice for SJV. Enrollment to start the school year is at 459 students. This number is down from last year's start up and may have a negative effect on this year's budget by an estimated \$60,000. There was lengthy discussion of how the enrollment numbers, if not raised, will impact the school budget. A question was sent back to the School Board Administration as to what plans are being made to solve this.

Administrative Services/Finance: Mike Post reported the committee had discussion on how the parishwide Scrip program might be revitalized. A member from their committee has volunteered to look at various options and ways to get the Scrip program going again. The committee is continuing to "fine tune" various general ledger accounts and the information that comes from the newly created reports from the Quick Books Accounting Program. The committee discussed the fact that Stewardship at SJV is flat but the parish membership continues to increase which puts additional pressure on the overall budget to continue to provide services.

Christian Formation: Dan Pilon reported that during their meeting they covered the various volunteers needed for adult & child ministries. Also, the committee discussed the goals and strategic plans for this year.

Prayer & Worship: Kim Prudlow reported the committee discussed their strategic plan & goals. They are looking at switching the hymnals to a hardcover book. The church visitation form is being revised. An organ recital, featuring the new organ, is being planned for later this year. A liturgical ministries program is being planned for all Hospitality & Eucharist Ministers.

Human Concerns: Doug Wildes reported for Human Concerns (HC) because a search for a replacement PC Liaison is underway. All members of the HC and PC were asked to give thought as to a person that might be willing to fill the position. HC members were asked to pass on any names to either Chip or Sr. Nelda. PC members were asked to pass on any names to Maria. Doug further reported that the HC members have divided up all the ministries between them for the purpose of contacting the leader of the ministries to obtain current information and create a database for future use. They also discussed their strategic plan and goals.

Stewardship: Cheryl Pabich reported that they are working on their strategic plan & goals.

Strategic Plan/Goals: Maria reporting for Brian Schloemer. The wrap up and collection of the 2013 Strategic Plans & Goals (SP) is still being done. All liaison members were encouraged to have their SP from 2013 returned to Brian by the October Common Leadership Night (CLN) meeting and have some progress on the 2014 SP.

Follow up for next PC meeting:

- Faith Scoop utilization report, Maria to report back
- Scrip program progress, Mike Post to report back
- Council members come prepared to discuss goals for PC, Maria to report back
- Director of Administrative Services update, Fr. Ken to report back
- Human Concerns PC Liaison update, Maria/Fr. Ken to report back

The meeting was adjourned at 10:20 pm with the exchange of the sign of peace.

Minutes respectfully submitted by Doug Wildes, PC Secretary