

St. John Vianney Parish Council Meeting Minutes

March 18, 2013

Members Present:

Fr. Ken Knippel, Pastor
Fr. Phillip Bogacki, Associate Pastor
Mike Ostrenga, Trustee Treasurer
Jon Hauser, Chair
Mark Rye, Vice Chair
Ken Kern, Secretary
Bill Hattendorf, School Board Liaison
Nancy Nelson, Stewardship Liaison
Maria Pascente, Christian Formation Liaison
Brian Schloemer, Admin/Finance Liaison
Rosemarie Wegner, Prayer and Worship Liaison
Doug Wildes, Human Concerns Liaison

Guests Present: Principal Pamela Pyzyk, Director of Administrative Services Mike Schaumann, Randy Freeman from Admin/Finance and Chad Windsor as an observer.

Call to Order: The meeting opened at 6:30 with prayer and faith sharing.

Approval of Minutes: The minutes from the February 11th meeting were approved without change.

Pastor's Report: Fr. Ken reported on these items:

1. He is happy to report contributions to the Cure D' Ars Annual Fund have now reached \$104,000.
2. Parish retreat planning continues, Maria is helping, dates are June 28-30.
3. The building committee for the FIOF project will be meeting soon to interview potential fund raisers. Fr. Ken would like more help on this committee, perhaps from 1 or 2 women if possible.
4. The endowment board met and decided to contribute from earnings, \$9,000 for scholarships for youth mission trips next year, and \$30,000 to the parish general funds.

School Play Structure Proposal: Pam Pyzyk explained her written proposal asking for approval to purchase a new outdoor play structure. This item would replace an existing, failing structure on the elementary playground west of the school. In summary, a subcommittee of Home and School worked with Building and Grounds and staff to solicit and review several bids before making this recommendation. The cost of the unit is \$36,000 and \$31,000 will be paid for using Home and School Association unrestricted funds. An additional \$5000 for installation will come from the maintenance budget, but will be deferred to after July 1, 2013. Further study will be done to determine the best type of ground mulch to use, wood or rubber. Installation is expected to be done prior to the start of school in August. The proposal was approved by the council with the amendment of the deferred \$5000 to next year's budget.

School Organizational Model Discussion: Fr. Ken and Pam explained the written proposal to transition SJV School from the traditional model of principal as autonomous administrator to a school organization of dual leadership under the president/principal model. They have been researching and working on this idea for several months. The written proposal spells out the purpose, rationale, benefits, and problems with this management model, and also discusses supervision, accountability and financial impact. It also shows how the roles and responsibilities will be divided and/or shared. There was considerable discussion about the proposal and how things have changed over the past few years. This includes factors such as how there is such a great need today for marketing and recruitment which in years past was not needed when our school was full with a waiting list, how this management structure has been successful at the secondary school level as well as some parish schools such as St. Jude's in Wauwatosa, and how we at SJV want to continue to strive to be the flagship school in the archdiocese. One point in the proposal which the council is asking for clarification on is regarding the cost impact. The investment range shown at \$40,000–60,000 was explained to be a “net” figure where the council would like to see a “worst case” maximum cost impact. But it was also pointed out that the expanded staff structure has the potential to pay for itself through increased enrollment. Fr. Ken's decision to proceed with this new model was approved by council subject to the cost amendment.

Committee Member Discernment: Ken Kern reviewed the steps in the committee member discernment process which had been previously set forth. He pointed out that the list of nominees was recently sent to committee chairpersons and he asked that committee liaisons follow up with their chairperson to see that the recruitment calls are made in the next two weeks and that the list of those interested nominees willing to come to CLN on April 15th be forwarded to Paula Folda no later than April 1st. A point made to consider for next year is that it may be helpful to know which nominees were self appointed.

School Funding Formula: Brian Schloemer and Randy Freeman went over the Report Out on the school funding formula which had been presented at last month's meeting and summarized in last month's minutes. At our previous meeting, councilors were asked to further review the report, and after tonight's discussion and clarification, the council acted in support of the recommendations in the report. An action page showing approval will be attached to the report.

Interim Financial Results-February: 9 pages of financial reports as of February 28th were presented. Discussion took place, and some concern was expressed about items that show as “maintenance” when in fact they may be capital expenditures. Mike Schaumann explained that some are reclassified at year end so they are not true expenses. He will ask accounting to make journal entries to clarify. Other “over budget” items such as insurance will also be reviewed.

2013/14 Budget: Only part of the budget was presented at this meeting. The proposed teacher salary structure was presented, with the same base as last year. It is felt we are very competitive among parishes. A base raise of about 2% is anticipated for school staff. Benefit expenses for next year are unknown at this time. Medical expenses are the biggest concern; anticipated increase is 7.5% but it was noted it could be as high as 15% or more. A \$100 tuition increase is expected to cover teacher salary increases. It was also noted we will be losing two school cleaning staff members. Outsourcing, with

consideration to “just wages” will be considered when it is time to replace them. This portion of the budget was approved by council.

2013/14 Calendar: The parish council and common leadership night calendar for the 2013-14 year was presented. Several changes include no meeting in April due to Easter Sunday falling on April 20th, and discernment date changes to have PC discern officers in March, committees to discern members in May, and committees to discern officers in June.

And Oh By The Way: Nothing new was reported.

Closing prayer and the exchange of the sign of peace took place at 8:55pm.

Minutes respectfully submitted by Ken Kern, PC Secretary.